

TF POLICY-PLANNING SAMPLE BUDGET

Expense	Quantity	Unit Cost	Total Cost
I. Materials and Supplies			
Prints and copies (announcements, letters, handbooks, cards, etc.)			
Signs/Posters			
Cessation resource materials (community resources, referral forms, other flyers, etc.)			
II. Tobacco Cessation Services			
NRT			
Counseling			
Groups			
III. New Hires(s)			
Tobacco Treatment Specialist, Program Manager, etc.			
Other:			
IV. Education/Training			
Tobacco Cessation Services			
Tobacco screening, protocols, workflows, etc.			
New policy/Enforcement			
V. Other			
TOTAL EXPENSES			