

RENTAL APPLICATION REJECTION LETTER

From

Date: _____

To

Dear _____,

Thank you for your interest and for submitting a rental application for the property located at _____[Property Address].

After careful consideration, we regret to inform you that we are unable to accept your rental application at this time. Your application has been denied for one or more of the following reasons: (Check all that apply)

- Insufficient income-to-rent ratio (income is too low to afford the rent on the property)
- Adverse credit history (low credit score, excessive debt, bankruptcy)
- Adverse rental history (previous eviction, unpaid balance from previous rental properties)
- Past criminal history (previous felony conviction, drug-related criminal activity)
- Application is incomplete
- Failure to provide sufficient employment information
- References are unsatisfactory or unable to be verified
- Other _____

During our evaluation of your application, we obtained a consumer report from the consumer reporting agency provided below. The information in the consumer report may have in whole or in part influenced our decision.

- The name, address and phone number of the consumer reporting agency that provided the report is [TransUnion, Experian, Equifax].
- You have a right to contact the consumer reporting agency for a free copy of your consumer report within 60 days of the date of this letter. You have the right to dispute the accuracy or completeness of any information in the report.

- The adverse decision to reject the application was not made by the consumer reporting agency and they cannot explain why the decision was made.

Included is a copy of your rights under the Fair Credit Reporting Act which can also be accessed at <https://www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf>.

If you have any questions regarding the information provided, please do not hesitate to contact me at _____ [Phone number] or _____ [Email].

Sincerely,

