

## Related Services Checklist

Directions: After completing the Team Preparation Checklist and the Special Education Services Questions, as a team, consider the following questions (one page for each proposed service):

**What is the proposed related service? (list here):**

**Is the proposed related service educationally relevant?** Circle: YES or NO

If NO, the service should not be considered as a related service

If YES, continue...

**What purpose does it serve for the student? Check all that apply**

select equipment, specify:

make adaptations, specify:

transfer information or skills to others, specify:

be a resource or support to the family, specify:

apply skills specific to the professional discipline, specify:

other, specify:

other, specify:

**Is the service educationally necessary? Circle YES or NO for each question.**

If the team answers, "Yes" to the following question, it is an indication that the service under consideration probably IS educationally necessary:

1. Will the absence of the service interfere with the student's access to, or participation in, his or her educational program this year? YES or NO

If the team answers, "Yes" to any the following questions, the service under consideration probably IS NOT educationally necessary:

2. Could the proposed service be addressed appropriately by the special educator or classroom teacher? YES or NO
3. Could the proposed service be addressed appropriately through core school faculty or staff (e.g., school nurse, guidance counselor, librarian, teachers, administrator, bus drivers, cafeteria staff, or custodians)? YES or NO
4. Has the student been benefiting from his or her educational program without the service? YES or NO
5. Could the student continue to benefit from his or her educational program without the service? YES or NO
6. Could the service be appropriately provided during nonschool hours? YES or NO
7. Does the proposed service present any undesirable or unnecessary gaps, overlaps, or contradictions with other proposed services? YES or NO