

Tennessee Real Estate Commission (TREC)
 500 James Robertson Parkway
 Nashville, Tennessee 37243-1151
 (615) 741-2273 or (800) 342-4031
 Email Trec.Info@TN.Gov
www.tn.gov/commerce/boards/trec

EDUCATIONAL AND EXAMINATION EVALUATION WORKSHEET AND PRELIMINARY APPLICATION
Non-Resident and Resident Candidates Currently licsned in another Jurisdiction

Name _____ SSN _____ DOB _____

Resident Address _____

Street City County State Zip

Mailing Address _____

Street or PO Box City County State Zip

Phone (C) _____ (H) _____ (E-mail) _____

*Required for processing

What type of license do you wish to obtain in Tennessee?

- A. **Affiliate Broker** B. **Broker**

PART A.

1. Do you now hold or have you held an affiliate broker or broker license in any state or jurisdiction? **YES** or **NO**
IF NO, STOP. You cannot use this form. See page 3 of PSI's Candidate Information Bulletin for license requirements. View our website here.
IF YES, list the state(s), license number(s), type of license(s) and expiration date(s). Then proceed to question 2.

Original Certification of License History from all states in which you have held a license.

STATE	LICENSE NUMBER	TYPE OF LICENSE	EXPIRATION DATE

2. Do you currently live in Tennessee? **YES** OR **NO**

Go to PART B, NONRESIDENT/RESIDENT LICENSING

Signature

Date

PART B. NONRESIDENT/RESIDENT LICENSING

1. Applicant must obtain a Certification of Licensure or License History from every state listed in PART A, Question 1. (must have been issued within six months prior to application and include education, examination source, and score.)
2. If you answered A (Affiliate Broker) to PART A, Question 1, go directly to Section (a) of this part. If you answered B (Broker) to PART A, Question 1, go directly to Section (b) of this part.

Section (a) (Affiliate Broker)

1. Affiliate Broker candidates must provide proof of 90 hours of real estate education, which includes at least 30 hours of real estate principles, 30 hour Course for New Affiliates (CNA), and the remaining 30 hours can be approved electives. Education hours must be accepted for credit by the resident state of licensure before being considered for credit by TREC. If the education is not included on the Certification of Licensure or License History form(s), candidates must provide copies of certificates.
2. Affiliate Broker candidates must provide proof of passing the accredited national real estate examination in order to be granted a waiver of the uniform section. If the state where you tested creates their own examination, you will be required to take both parts of the Tennessee exam.
3. Applicant must attach Certification of Licensure or License History form(s) to page one (1) of this form and send it to TREC.
4. After review by staff, an approval to proceed with examination will be generated by TREC and you will be notified.
5. Applicant must take and pass the Tennessee section of the affiliate broker or broker examination. Passing the examination will generate an application for a license.
6. All Affiliate Broker candidates must pass the Tennessee law section of the Tennessee Examination (minimum passing score of 70%).
7. Submit the completed application with all required documentation. Applications are subject to the approval of the TREC pursuant to the Tennessee Broker License Act of 1973 and the Rules and Regulations promulgated thereunder.

Section (b) (Broker)

1. Broker candidates must provide proof of satisfactory completion of 120 hours of real estate education including at least 30 hours of real estate office and brokerage management or equivalent. Education hours must be accepted for credit by the resident state of licensure before it will be considered for credit by TREC. Candidates must provide copies of certificates if the education is not included on the certification.
2. Provide proof of having an active real estate license for at least three (3) years. (must be included on certification of licensure.)
3. Broker candidates must provide proof of passing the accredited national real estate examination (minimum passing score of 75%) in order to be granted a waiver of the uniform section.

The score must show on certificate of licensure. If the state where you tested creates their own examination, you will be required to take both parts of the Tennessee exam.

4. Applicant must attach Certification of Licensure or License History form(s) to page one (1) of this form and send to TREC.
5. After review by staff, an approval to proceed with examination will be generated by TREC and you will be notified.
6. All Broker candidates must pass the Tennessee law section of the Tennessee examination (minimum passing score of 75%).
7. Please submit your passing exam score with all fields completed. This will act as your application and must be signed by your principal broker. Applications are subject to the approval of TREC pursuant to the Tennessee Broker License Act of 1973 and the Rules and Regulations promulgated thereunder.

***While this information is deemed correct, the laws, policies, and regulations do change and such changes might not be reflected on this instruction sheet.**