

Real Estate Agent Tax Worksheet

Income	
Commissions received	
Referral fees	
Interest rec'd - commission carrybacks	
Total income	

Sales Related Expenses	
Advertising	
Appraisal Fees	
Bank Charges	
Business Cards	
Clerical	
Client Promotion	
Commissions paid	
Courier Service	
Escrow/Loan Fees Paid	
Referral Fees paid	
Flowers/cards	
Food	
GPS Device	
Lock Boxes/keys/Locksmith	
Map books	
Office Expenses	
Home Office Expenses	
Photocopying	
Printing	
Rent	
Repairs	
Sales Assistants	
Signs/Flags/Banners	
Software	
Stationary	
Tools	
Other	

Communication Related Expenses	
Telephone	
Cell Phone	
Pager	
Fax	
Answering Service	
Other	

Professional Related Expenses	
Continuing Education	
Dues	
E & O Insurance	
Legal Fees	
Licenses	
Memberships	
MLS	
Publications	
Resumes	
Seminars	
Other	

Automobile Expenses	
Year & Make of Car	
Owned/Leased?	
Lease payments	
Date placed in service	
Total Miles	
Business Miles	
Odometer reading on 1/1	
Odometer reading on 12/31	
Gas & Oil	
Repairs & Maintenance	
Smog Certification	
Tires	
Car Washes	
Insurance	
License/Registration	
Vehicle Lease	
Parking/Storage	
Auto Club Membership	
Warranty costs	
Other	

Equipment Related Expenses	
Briefcase/Special Handbag	
Calculator	
Camera/Digital equipment	
Computer	
Desk	
Filing Cabinets	

Please mail, fax or email this before your appointment to:

Rose Tax & Financial 605 Edwards Avenue West Dundee, IL 60118

Phone: (847)715-8930

Fax: (815)301-2671

jenvarose@gmail.com

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Moving Truck	
Office Furniture	
Transportation Equipment	
Large SUV Deduction	
Other	

Travel and Entertainment Expenses	
Airfare/Train, etc.	
Car rental and gas	
Dry Cleaning/Laundry	
Entertainment	
Lodging	
Meals	
Tolls/Parking	
Taxi/Shuttle/Bus	
Tips	
Other	

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