

DEPARTMENT OF GEOLOGY
302 Project Safety and Logistics Form

Name: Supervisor:
Project area:

Field area and field safety

A map (or maps) **must** be attached showing the areas in which fieldwork is likely to take place. The maps should be annotated to outline any specific hazards identified in the field area (consult your supervisor- who needs to sign this off) and the mitigation strategies required to minimize the risks posed by these hazards.

You must attend the pre-independent fieldwork safety briefing and have read and understood the Geology Department's general field safety policies.

Transport.

Outline the details of the transport you will use:

- a. Public transport
- b. Private transport

If students wish to use their own transport for their field project, permission may be given on the understanding that the Geology Department accepts *no liability, financial or otherwise* for the driver or passengers of such vehicles.

Permissions.

It is the student's responsibility to seek land access permissions.

Does the area include DOC land: YES/NO

If yes fill in the section below (work on DOC land not sanctioned without permit)

Collecting Permit obtained: Date: Number:

DoC Office:

Daily Reporting

1. You must let the department know the dates you are going to the field. This can be done with an email to Adrien Dever, Damian Walls and your supervisor at least the day before you depart. Indicate your departure and return dates.
2. You must designate a trusted person (and alternate) who you will notify each day you go out in the field and to whom you will indicate safe return from field. Forms will be provided to help you with this. You may find more appropriate people in the field. Inform the department of changes to your trusted person list.

Trusted Person: Name: Relationship (family, flatmate, other):

Phone Number:

Alternate: Name: Relationship (family, flatmate, other):

Phone Number:

All sections below must be signed and this form handed to Adrien Dever before fieldwork is sanctioned.

I accept the Geology Department transport policy.

Student signature: ***Date:***

I have read and understood the Geology Department's general field safety policies, and agree to follow these. I agree to work in the field according to the logistical requirements dictated by the terrain and remoteness categories of my area.

Student signature: ***Date:***

The student has discussed this field project with me and the attached maps include a realistic assessment of the areas that may be visited and outline completely the hazards as known to me. Based on the information about the proposed field area provided by the student and my knowledge of the area we have estimated the terrain and remoteness of the area as indicated below (circle categories that apply). (see www.otago.ac.nz/geology/admin/index.html for link to terrain - remoteness Safety Definitions excel worksheet)

Terrain: T1 T2 T3 T4 T5 T6 T7 T8 T9 T10 T11 T12

Remoteness R1 R2 R3 R4 R5 R6 R7 R8 R9

Logistical implications (HOD/safety officer to complete)

Supervisor signature: ***Date:***

Checked by HOD or safety officer. Signature: ***Date:***

Student has attended pre-independent fieldwork safety briefing

HOD signature or safety officer signature: ***Date:***