

MARKETING REQUEST

DFMWR Marketing (301)677-6635/7674

All marketing material requests must be submitted via email to the Marketing Department. Work requests must be submitted a minimum of 60 days prior event date; to facilitate design, proofing, editing, printing/ordering, distribution, and advertising.

Event/Activity Title:

Date/Time:

Location:

Fees/Prices:

Event POC:

Sponsorship (if applicable):

OPEN TO:

- | | |
|---|---|
| <input type="checkbox"/> Active Duty | <input type="checkbox"/> Families |
| <input type="checkbox"/> Civilians | <input type="checkbox"/> General Public |
| <input type="checkbox"/> Retired Military | |

ADDITIONAL INFORMATION:

ITEM	Graphics Design	Cost	Qty Needed
Flyers (8.5" x 11") in-house printing	<input type="checkbox"/>	Free - Max 100	
Posters (11" x 17") in-house printing	<input type="checkbox"/>	Free - Max 25	
Posters (24" x 36")	<input type="checkbox"/>	Contact Printing Company	
Yard Signs (18" x 24")	<input type="checkbox"/>	Contact Printing Company	
Road Signs (4' x 4')	<input type="checkbox"/>	Contact Printing Company	
Postcards	<input type="checkbox"/>	Contact Printing Company	
Business Cards	<input type="checkbox"/>	Contact Printing Company	
Small Banner (3' x 8')	<input type="checkbox"/>	Contact Printing Company	
Large Gate Banner (4' x 12')	<input type="checkbox"/>	Contact Printing Company	
Custom Size	<input type="checkbox"/>	Contact Printing Company	