



**IMPERIAL**  
**NURSING & HOMECARE SERVICES**

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## CLIENT REGISTRATION FORM

**Registration Fee Is Non Refundable**

**Registration Fee GHC300.00**

### APPLICANT INFORMATION (FAMILY MEMBER)

Title:            Mr ( )            Mrs ( )            Miss( )            Other, specify (            )

Name of Applicant: .....

Tel No: .....

Email (if any): .....

Residential Address: .....

Relation to Client: .....

### CLIENTS (PERSON TO RECEIVE CARE) INFORMATION

Title:            Mr ( )            Mrs ( )            Miss( )            Other, specify (            )

Name of Client: .....

Age: ..... Profession: .....

Marital status: (please tick)    Single ( )    Married ( )    Widowed ( )    Divorce ( )

Tel No: .....

Email (if any): .....

Residential address: .....

Health Condition of Client: .....

## **HEMOCARE SERVICES**

Number of Nurses Required To Provide Care To Client: 1 ( )      2 ( )

Preferred Gender of Care providers: Male ( )      Female ( )      Both ( )

Residence:      Live-in (care providers live with client)      ( )

                         Live-out (care provider do not live with client)      ( )

How did you hear of us?

A. Through flyer [ ]

B. Through the billboard [ ]

C. Through the media; i.Website [ ]    ii.Facebook [ ]    iii.Television [ ]    iv.Radio [ ]

D. Through a friend [ ]

i.      Name: .....

ii.      Contact: .....

iii.      Address of contact: .....

### **Directions to Residence**

.....  
.....  
.....  
.....

Name of Applicant: .....

Name of Hemecare Coordinator: .....

Signature: .....

Signature: .....

Date: .....

Date: .....

### **Job Description of Homecare Nurse**

- Carry out responsibilities as specified in the care plan with utmost professionalism, and in accordance with health care standards.
- Coordinate with family and Nurses' Manager to plan care for client.
- Cooperate with Nurses' Manager to ensure accurate and detailed record keeping whilst maintaining client's privacy.
- Daily check vital signs (blood pressure, pulse and temperature) to assess health progress and needs.
- Participate in in-service training as required by management (Employer), to improve personal knowledge and skills.
- Observe client's general, emotional, spiritual and mental wellbeing, and assist in assessment for quality care to help promote the client's wellbeing.
- Provide companionship to client to ensure their mental wellbeing.
- Client's records are considered confidential. Where required, ensure that full and accurate records of all transactions are kept for inspection and that adequate security for client's monies and valuables are maintained.
- Nurse on duty are to provide basic housekeeping duties in the clients apartment only.