

Crafts for Charity
Board of Directors Meeting Agenda
Friday, September 11th, 6:00 PM, Zoom Virtual Call

Our mission: Crafts for Charity's mission is to create enjoyable opportunities for those who want to volunteer creatively to help their community. We do this by providing free virtual craft classes that teach the skills needed to donate crafts to those in need.

I. Welcome and Call to Order (6:00 - 6:05)

Welcome board members and have everyone briefly introduce themselves, make opening announcements, remind everyone about silencing cell phones, explain how the board will operate, explain how often they will meet, etc.

II. President's Report (6:05 - 6:10)

Introduce main topics for this and next meeting and explain the current state of the organization.

III. Question Session (6:10 - 6:15)

III. Discussion (6:15 - 6:25)

- Meeting Expectations
- Roles and Responsibilities for each board member

IV. Fall Season Plan (6:25-6:35)

- New Volunteers
- Fall Goals

III. Assignments (6:35 - 6:45)

- Assign tasks and due dates for each board member

IX. Meeting Closing (6:45 - 6:50)

- Review actions from this meeting

X. Adjournment

When the president determines that all business is finished, the board president entertains a motion to adjourn. A motion to adjourn must be seconded and may not be debated or amended. A majority vote moves the meeting to adjournment.