

HYBRID AND/OR ONLINE OBSERVATION FORM

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|---|--|---|
| Instructor Name: Instructor Category (check one): Adjunct Dual Enrollment Part-time Date of Observation: Delivery Method: Lecture Lab Other: | Semester: Part-time | Observer: Course Observed: Type of Evaluator (check one): Supervisor Faculty/Peer |
|---|--|---|

When responding to the items below, select 'Yes' or 'No' to indicate whether the faculty member has met/not met the performance level.

NOTE: If 'No' is checked for any items in the "Teaching Strategies Section," this item must be specifically addressed in the comments box below and during the review meeting with the chair.

Rating Scale: YES Meets the expectations
 NO Does not meet expectations
 N/A Not applicable

Overall Rating: Total the number of 'Yes' ratings and divide by the total number of applicable questions to get an overall rating. An overall rating of 75% or higher meets the expectations.

Select Overall Rating (one): _____ **Meets Expectations** _____ **Does Not Meet Expectations**

Teaching Strategies: Comment on the extent to which instructor met expectation in Teaching Strategies:

- | | | | | |
|----|--|-----|----|----------|
| 1. | Module objectives are measurable and consistent with course objectives. | Yes | No | N/A ____ |
| 2. | Modules are formatted consistently for ease of navigation. | Yes | No | N/A ____ |
| 3. | Course materials and activities are appropriately paced and evenly distributed across modules. | Yes | No | N/A ____ |
| 4. | Course accessibility is addressed (i.e. videos are captioned, use of color is ADA appropriate, images have alternate text descriptions, etc.). | Yes | No | N/A ____ |
| 5. | Course content supports learning objectives. | Yes | No | N/A ____ |
| 6. | Online activities and assignments are written with explicit instructions for how to participate and/or how to successfully complete course work. | Yes | No | N/A ____ |
| 7. | Provides prompt, individualized academic feedback on assignments. | Yes | No | N/A ____ |

Comments and/or Suggestions:

Communication Skills: Comment on the extent to which instructor met expectations in Communication Skills:

- | | | | | | |
|-----|--|-----|----|-----|----|
| 8. | Instructor provides ongoing and meaningful communication (i.e. announcements, discussion posts, emails, videos, etc.). | Yes | No | N/A | __ |
| 9. | Instructor uses announcements effectively and appropriately. | Yes | No | N/A | __ |
| 10. | Instructor uses gradebook, calendar, and feedback tools effectively. | Yes | No | N/A | __ |
| 11. | Instructor encourages students to contact them when questions arise. | Yes | No | N/A | __ |

Comments and/or Suggestions:

Engagement/Learning Environment: Comment on the extent to which instructor met expectations in Engagement/Learning Environment:

- | | | | | | |
|-----|---|-----|----|-----|----|
| 12. | Instructor models respectful, engaged behavior. | Yes | No | N/A | __ |
| 13. | Instructor provides activities/assignments that foster student-student interaction. | Yes | No | N/A | __ |
| 14. | Instructor encourages diverse points of view when appropriate. | Yes | No | N/A | __ |
| 15. | Instructor clearly states expectations for participation in discussion | Yes | No | N/A | __ |

Comments and/or Suggestions: