

Minutes of the Meeting (MOM) of OCBIS Project Review by AS, Ministry of Mines

Meeting was held under the Chairmanship of Shri S. K. Srivastava, AS(Mines) at Ministry of Mines, New Delhi on 6th April, 2011 to take a review of OCBIS Project and NISG activities being carried out in GSI.

List of Participants is given at Annexure.

The following points were discussed and decided:

1. The Meeting started with a welcome note from the Shri S. K. Srivastava, Additional Secretary (Mines) and Chairman followed by brief introductions of all of the participants. He also highlighted the importance of selecting NISG for this project. He emphasised on the following points about this project:
 - a. This is a key core IT project of the Ministry of Mines and GSI Portal Phase III should serve for integrated service delivery.
 - b. The timeline should be adhered to strictly.
 - c. NIC should be involved in all review meetings for their technical advice.
 - d. GSI should discuss the project from time to time with all the Mission Heads as also the Regional Heads so that their involvement is ensured and their inputs are incorporated in the Project.
2. He also emphasised that a review meeting at his level would be conducted on a quarterly basis. DG (GSI), DDG (IT) and his team, Heads of Support System (PSS, ASS and STSS), NISG and NIC should also be called for such a comprehensive evaluation.
3. CEO, NISG thanked GSI and the Ministry for entrusting NISG with this project. He explained how NISG is committed to this project. He praised that the team from GSI is highly committed and involved. He assured to complete the project well within the scheduled time-frame.
4. The AS (Mines) emphasised that quality of inputs are important for this project. He advised GSI to hold regular and structured meetings with the HODs, concerned IT Directors, NISG and NIC once in a month. The status of this project should also be the standing agenda of HOD meetings in GSI.
5. Shri Bhudeb Chakravarti from NISG presented the status of the project and the scope of work for next month. The key challenges and objectives of the project along with the TOR were discussed in details.
6. AS (Mines) directed that GSI should move a proposal for a visit of a team to foreign country (preferably Australia) for exploring the global best practices in connection with IT applications in the mining sector. He mentioned that it is very important for the success of the project. He suggested 3/4 members from GSI and one member each from NISG and NIC should be part of this team. Sh. Bhudeb suggested that the appropriate time should be between 1st August and 30th September as that is corresponding to the time when the 'AS

IS' study will be completed and 'TO BE' Process design under implementation by NISG. AS (Mines) asked GSI to initiate the process accordingly.

7. AS (Mines) stressed that the relevant training of all concerned in GSI has to be conducted well before the implementation of the project through the Training Institute. Sh. Bhudeb asked whether two or three persons from the GSI Training Institute could be associated with this project. AS (Mines) suggested that three persons from GSI TI (Hyderabad) need to be nominated for this project and they should meet with Sh. Bhudeb and his team in NISG in Hyderabad atleast once in a month and develop action plans for required capacity building.
8. AS (Mines) asked DDG (IT) to discuss all the points with Collegium and involve them in the project activities as it is a GSI Project and not merely that of Mission III. He should organise inter-divisional structured meeting for understanding issues and resolving them. The GSI Portal should be used to provide feedback about the activities being performed by NISG. He also suggested that in every meeting the HODs can be asked to present their views and that need be recorded as minutes and circulated in time for compliance.
9. AS (Mines) requested NISG team to organise a Stakeholders meeting every time a report is submitted by them to GSI for data sharing, feed-back and their involvement in successful implementation of the Project.
10. AS (Mines) asked NISG whether they have any issue with the resources provided so far by GSI.
 - 10a. Shri Bhudeb mentioned that one Coordinator other than the Nodal Officer should be nominated from each Region in GSI. The coordinator should have hands-on experience on this project.
 - 10b. NISG also recommended that a dedicated team from GeoData CHQ should be formed and continued till the end of this project. GSI reacted by saying that the team at CHQ needs to be strengthened to fulfil this requirement by the HRD Division of GSI.

The DG, GSI should immediately take necessary action on 10a and 10b.

Meeting ended with a vote of thanks to the Chairman.

List of Participants

Sl.No	Name	Designation
1.	Shri S.K. Srivastava	Additional Secretary (Mines) (In the Chair)
2.	Shri Sanjiv Mital	CEO, NISG
3.	Dr. S. K. Wadhawan	Director Technology, Ministry of Mines
4.	Shri A. K. Malaviya	DDG (IT) GSI
5.	Shri B. Nageswaran	Director, GSI
6.	Shri D. Bhattacharyya	Sr. Geologist, GSI
7.	Shri Asit Saha	Sr. Geologist, GSI
8.	Dr. Biman Ghosh	Sr. Geophysicist, GSI
9.	Shri Bhudeb Chakravarti	Sr. GM & Region Head, NISG
10.	Shri Joydeep Kar	Manager, NISG
11.	Shri H. L. Sharma	Sr. TD, NIC
12.	Shri S. N. Khan	PSA, NIC