

Agenda Item No:	Item 4
Date of Meeting:	26 March 2015

Governing Body Meeting in Public

Paper Title:	Governing Body Meeting in Public Action Tracker
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Decision ☐ Discussion ☒ Information ☒ Follow up from last meeting ☐

Report author:	Rita Venus
Report signed off by:	Lesley Watts, Chief Executive

Purpose of the paper:	To discuss the progress against the action tracker
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Conflicts of Interest involved:	None
Recommendations to the Governing Body:	To note/discuss

East North Herts CCG Board Action Tracker
items for deletion in grey (BM) or yellow (BMIP)

Meeting date	Committee	Subject	Action	Responsible manager	Deadline	Current position - Action to be taken by JMP in bold	Status
30-Oct-14	GBMIP	Transformation Fund	Initial budget estimates to be taken to the Governing Body Meeting on 29 January 2015	A Pond	29-01-2015	This has been done.	Closed
30-Oct-14	GBMIP	Seasonal Flu	To initiate a Clinical Champion/Lead to lead the plan for next season.	D Boardman	29-01-2015	This work stream is a priority scheduled for review in early 2015. This will be incorporated into one of the clinical post outlines; likely to be Urgent Care.	Closed
30-Oct-14	GBMIP	Personal Health Budgets	To establish a strategy for communication so that the information is disseminated appropriately and all are informed on the topic	H Pitkethly	29-01-2015	Key groups identified, need to agree best ways of communicating message to these groups. Awaiting national guidance on roll out of PHB before commencing. Action to be handed over to new employee in post. Linda Greenhill is now in post and has drafted a new communications plan. This is being finalised with the communications team.	Closed
30-Oct-14	GBMIP	Prescribing Report	To initiate an informed project on the NICE CG 181 Lipid Modification and to analyse the cost implication thoroughly	S Russell	29-01-2015		
30-Oct-14	GBMIP	Unscheduled Care PB	MA requested additional help from the Board on the challenges in managing A&E and to look at possible ideas	D Boardman	29-01-2015	This is on-going work as part of system resilience with GP board members supporting AIHVS discussions & Lister UCC modelling. This will be captured as part of Sharn Elton's System Resilience Group.	Closed

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30-Oct-14	GBMIP	Planned Care	To support the development of a specification for community anti-coagulation monitoring by G.P. practices.	A Flower	29-01-2015	Amanda Flower is undertaking this work, along with Rachel Joyce. A task and finish group has been established. This group met on 18/12/14. Discussions held on developing anticoagulation and Atrial Fibrillation pathways. The next meeting is on 28/01/15. Once draft pathways and specifications have been developed the Governing Body will be sighted.	Ongoing
30-Oct-14	GBMIP	Joint Commissioning and Partnership	For an in depth look at Children's commissioning within the CCG	D Boardman	Jun-15	DB to discuss with Beverley Flowers & Jacqui Bunce the scope of this.	Ongoing
29-Jan-15	GBMIP	CEO Report/Strategic Plan	Jacqui Bunce to provide strategic plan presentation to GP Board members so that it can be shared within localities.	J Bunce	Feb-15	This has been circulated	Closed
29-Jan-15	GBMIP	Finance	Alan Pond to remind all managers of the importance of <u>authorising invoice payments.</u>	A Pond	Feb-15	This has been communicated	Closed
29-Jan-15	GBMIP	Integrated performance & quality report	Sharn Elton/Harper Brown to look into the breakdown of hospital stays into 4/6 hour windows for unplanned care.	S Elton	Jun-15	Once the 2014/2015 activity data has all been collated this will be presented	Ongoing
29-Jan-15	GBMIP	Respiratory Business Case	Denise Boardman to review the staff numbers in the proposed model.	D Boardman	Mar-15	This is a work in progress	Ongoing
29-Jan-15	GBMIP	Public Engagement Report	Mark Edwards to ensure that the impact from different work streams involved in the patient and public engagement team is captured and the outcomes are clear.	M Edwards	Mar-15	This is consistently being undertaken. There is now a members area on the ENHCCG website.	Closed
29-Jan-15	GBMIP	Co-commissioning Joint Committee draft ToR	Denise Boardman to review the quoracy with the draft Terms of Reference.	D Boardman	Mar-15	This has been revised	Closed