

Southeastern Louisiana
University

Department of
Management

SLU 10350
Hammond, LA 70402

504-549-2051
Fax: 504-549-2019

Application Number: _____

MANAGEMENT INTERNSHIP APPLICATION

PARTICIPATING SEMESTER (semester/year): _____

Management Internship (Management 391): Credit 3 hours. This program provides a student with work experience in an assignment selected and approved by the Department of Management Internship Coordinator. The student will earn three semester hours for 300 hours of approved work experience. Prerequisites as listed in the SLU General Catalogue: 2.5 overall gpa, completion of six semester hours in concentration area, and permission of the Department Head.

The information you enter below may be given to potential employers. Please take the time to complete the form carefully and accurately. Please type or print clearly.

Last Name		First Name		Middle Name	
W#		Social Security Number		Gender (Circle) MALE FEMALE	
Home Address (Street)		(City)		(State)	(Zip code)
Current Mailing Address (Street)		(City)		(State)	(Zip code)
Home Phone Number		Current Phone Number		Drivers License Number	
Total Semester Hours Completed		Cumulative GPA	Adj Cum GPA	Major GPA	Adj Maj GPA
Expected Date of Graduation		Date Available for Employment		Concentration	

Please list your skills:

LOCATION PREFERENCE (circle all that apply)	Hammond Area including: Ponchatoula, Amite	Northshore Area including: Covington, Mandeville, Slidell	Baton Rouge including: Denham Springs	New Orleans	Metairie	Other (specify)
Time of Day Preference for Work (circle all that apply)			Early Morning	Late Morning	Early Afternoon	Late Afternoon

Employment History (most recent first)		
Employer	Begin Date:	End Date:
Job Title		
Job Description		
Employer	Begin Date:	End Date:
Job Title		
Job Description		

Please list all Management courses taken to date. For courses in which you are now enrolled, complete the <i>Semester Taken</i> line, but leave the <i>Grade</i> line blank.		
Course	Grade	Semester Taken
Mgmt 141 Introduction to Business		
Mgmt 231 The Legal Environment of Business		
Mgmt 232 Business Law		
Mgmt 261 Business Statistics		
Mgmt 290 Management Information Systems		
Mgmt 310 Data Management for Business		
Mgmt 351 Management of Organizations		
Mgmt 362 Management Science		
Mgmt 375 Small Business Management		
Mgmt 390 Decision Support Systems		
Mgmt 425 International Business		
Mgmt 440 Managing Diversity		
Mgmt 464 Business Policy and Decision Making		
Mgmt 471 Human Resource Management		
Mgmt 472 Special Topics in Management		
Mgmt 473 Organizational Behavior		
Mgmt 474/574 Production and Operations Management		
Mgmt 476 Staffing, Compensation, and Employee Development		
Mgmt 478 Leadership		
Mgmt 484 Project Management		
Mgmt 485/585 Entrepreneurship		
Mgmt 490 Management Information Systems Development		

FINANCIAL AID

Financial aid recipients must include internship wages as income for all reporting purposes. All internship student applicants must inform the University's Financial Aid Office of their pending internship employment.

RELEASE

I hereby authorize the Department of Management to release this information. I understand that it may also release information relating to my academic standing, my resume, and names of references. This application should be submitted with a transcript from Enrollment Services.

Signature

Name printed or typed

Date

Department Internship Coordinator Approval:	Date:
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FOR OFFICE USE ONLY		
Eligible Semester	Enrollment Date	
Transcript Filed YES NO	Resume Filed YES NO	Application Completed YES NO
Start Date	End Date	Salary/Wage
Employer		
Employer Address		
Company Contact	Phone	
Employer Supervisor	Phone	
Work Schedule		
Learning Objectives on File YES NO		