

TEXAS RENT RELIEF PROGRAM

Landlord Application Checklist



The Texas Rent Relief Program provides up to eighteen (18) months of assistance for the following expenses:

- Past due rent (including past due rent for a previous residence),
- Current and future rent,
- Past due utility and home energy costs, and
- Current and future utilities and home energy costs

Landlords only need to create one application. If you have multiple tenants, they will all be linked to your one application. For faster processing, landlords should coordinate application submission by sharing their application Case ID with their tenant(s) requesting assistance.

☐ **Valid ID**

- Government-issued ID (ONLY if individual/sole proprietor)

☐ **Taxpayer Information**

- Completed IRS Form W-9
- Unique Entity Identifier (UEI), if applicable
- EIN, TIN or SSN for Payment Records

☐ **Proof of Tenant Residence/Occupancy and Rent Amount**

(ONE of the following for all tenants applying)

- A copy of the lease agreement including all pages, signed by both the tenant and landlord, with lease dates covering the months of assistance requested. OR
- You may attest to the current rental term, amount of rent and arrears

☐ **Eviction Information (if applicable)**

- Court Docket #
- Justice of the Peace Precinct #
- County of the Court

☐ **Payment Information**

- Complete Payment Profile within your TRR application online.

As part of the application, you will be asked to certify that all information provided in the application is true and that you have not already received assistance for the same expenses covered by other rent or utility assistance programs. To review this certification ahead of time, visit TexasRentRelief.com/forms-resources/.

If you have questions, need assistance or would like to apply over the phone, contact us at the number below. After you submit your application, a member of our team will be in touch if we need additional information.

1-833-9TX-RENT (1-833-989-7368) | TexasRentRelief.com

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