

**INTERNATIONAL PAYROLL FORM**  
**FOR RUTGERS EMPLOYEES IN F-1, J-1 OR H-1 STATUS**

NAME \_\_\_\_\_ SSN \_\_\_\_\_  
Last First Middle

Check only one: ☐ New to Rutgers Payroll (first time OR starting again after being off for a period of time)  
☐ Currently on Rutgers Payroll (this is an extension of previously-authorized employment)

**Current Nonimmigrant Status in the U.S.**

My current nonimmigrant status is (check only one): ☐ F-1 Student ☐ J-1 student ☐ J-1 Prof/Scholar ☐ H-1B

My current nonimmigrant status first began (by entry to the U.S. or change of status in (month/year) \_\_\_\_\_/\_\_\_\_\_.  
**Country of Legal Permanent Residency** \_\_\_\_\_

**Previous Nonimmigrant Status(es) in the U.S. Before Current Nonimmigrant Status (for the past 7 years)**

Provide information on all nonimmigrant status(es) except B-2 or WT (tourist waiver) that you held in the U.S. before your current status, going back 7 calendar years from the current year. (Example: in the year 2013, you should count back to 2006.) ENTRIES FOLLOWING VACATIONS OR BRIEF TRIPS ABROAD DO NOT COUNT)

Nonimmigrant Status	Date Status Began	Date Status Ended	If J-1, which category	Did you claim any tax treaty benefits

*If you need more space to list previous nonimmigrant statuses, please use back of form* →

***I attest under penalty of perjury that all information provided above is accurate and true to the best of my knowledge.***

\_\_\_\_\_  
Signature of employee

\_\_\_\_\_  
Name (printed) of Employee

\_\_\_\_\_  
Date

✦ **THIS SECTION TO BE COMPLETED BY INTERNATIONAL STUDENT/SCHOLAR ADVISER ONLY** ✦

Employment conditions for the follow Status: ☐ F1\*\* ☐ J-1 Student (JS) ☐ J-1Prof/Scholar ☐ H1-B  
Special Data element information: ☐ Alt Visa Sponsor ☐ JS-PPS ☐ JS-PPR

***Employee's current "immigration status document" is checked below and expires on:***

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

☐ Form I-20 ☐ Form DS-2019 ☐ I-94 ☐ Form I-797 ☐ Employment Authorization Document ("EAD")

***IF employee's current employment authorization ends on a date other than the expiration of the "immigration status document" noted above, current employment authorization ends as specified below:***

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Document(s) used to determine

employment authorization end date: \_\_\_\_\_

- \_\_\_ Must be a registered student pursuing a full course of study. Employment eligibility terminates upon completion of all degree requirements.
- \_\_\_ Not to exceed 20 hours/week. (Unlimited during annual school vacation periods)
- \_\_\_ USCIS employment authorization document ("EAD") NOT required.
- \_\_\_ Limited to the following position only: \_\_\_\_\_
- \_\_\_ May accept any position within the university.

Additional conditions or comments \_\_\_\_\_

***\*\*If F-1 box at top of this section is checked, the signature below from a Designated School Official serves to certify that the F-1 student named on the top of this form is enrolled in a full course of study and is authorized to work on-campus.***

\_\_\_\_\_  
International Student/Scholar Adviser

\_\_\_\_\_  
Date