

## Highway Safety Program (HSP) / High Risk Rural Road Program (HRRRP)

### Improvement Proposal Checklist

- ☐ HSP Safety Improvement Proposal Form (with signature)
- ☐ Engineering study of crash and traffic analysis and proposed improvements
- ☐ Sketch of the proposed improvement showing potential impacts
- ☐ Crash Summary Sheet (from HSP Proposal Form)
- ☐ Turning Movement Counts if it is an intersection project
- ☐ Copy of FR300s on the Crash Summary Sheet
- ☐ A detailed breakdown of project cost by PE, R/W and Utilities, and Construction estimate from VDOT's Project Cost Estimation System (PCES) worksheets
- ☐ Additional photos and maps of the area are required

In addition to above hard copy documents, please provide:

- ☐ **Electronic submission** to [HSIProgram@virginiadot.org](mailto:HSIProgram@virginiadot.org) with email subject: "HSP\_2011\_Safety partners" Propose Safety Study

#### Attachments:

- HSP\_2011\_Physical Jurisdiction\_Project###xls

### Bike and Pedestrian Safety Program (BPSP) Propose Safety Study Checklist

- ☐ BPSP Safety Improvement Proposal Form (with signature)
- ☐ Engineering study of crashes, traffic analysis and proposed improvements
- ☐ Sketch of the proposed improvement showing potential impacts
- ☐ Crash Summary Sheet (from B/C worksheet), if applicable
- ☐ Copy of FR300s on the Crash Summary Sheet, if applicable
- ☐ A detailed breakdown cost by PE, R/W and Utilities, and Construction estimate from VDOT's Project Cost Estimation System (PCES) worksheets
- ☐ Additional photos and maps of the area are strongly encouraged

In addition to above hard copy documents, please provide:

- ☐ **Electronic submission** to [HSIProgram@virginiadot.org](mailto:HSIProgram@virginiadot.org) with email subject: "BPSP\_2011\_Safety Partners" Propose Safety Study

#### Attachments:

- BPSP\_2011\_Physical Jurisdiction\_Project###doc.

### Highway-Rail Grade Crossing Safety Program (H-RGCP) Propose Safety Study Checklist

- ☐ H-RGCP Propose Safety Study Form (with signature)
- ☐ Engineering study of crash and traffic analysis and proposed improvements
- ☐ Sketch of the proposed improvement showing potential impacts
- ☐ Additional photos and maps of the area are strongly encouraged

In addition to above hard copy documents, please provide:

- ☐ **Electronic submission** to [HSIProgram@VirginiaDOT.org](mailto:HSIProgram@VirginiaDOT.org) with email subject:  
“H-RGCP\_2011\_ Safety Partners” Propose Safety Study

**Attachments:**

- H-RGCP\_2011\_Physical Jurisdiction\_Project##.doc