



## HON 395 - Honors Internship Application

This application is designed to serve as a guide for both the intern and the mentor/supervisor, clearly delineating responsibilities and expectations. As such, the application should be a joint effort, written by both the intern and mentor together, to help maximize the student's learning experience and to enhance the intern-employer relationship.

### STUDENT INFORMATION

Student Name: \_\_\_\_\_ NSHE#: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Major(s): \_\_\_\_\_ Overall GPA: \_\_\_\_\_

### INTERNSHIP INFORMATION

Proposed semester in HON 395: ☐ Fall ☐ Spring ☐ Summer Year \_\_\_\_\_

Credits Expected to Earn Upon Satisfactory Completion of HON 395:

- ☐ 3 credits (150 hours during the semester)
- ☐ 2 credits (100 hours during the semester)
- ☐ 1 credit (50 hours during the semester)

Name of Host Organization: \_\_\_\_\_

Intern Job Title: \_\_\_\_\_

Mentor/Supervisor Name: \_\_\_\_\_

Mentor/Supervisor Job Title: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### SCHEDULING AND PREPARATION

Start date: \_\_\_\_\_ End date: \_\_\_\_\_

Orientation/Training Dates: \_\_\_\_\_

Weekly schedule, including total number of hours each week

--

Attire: \_\_\_\_\_

## INTERNSHIP RESPONSIBILITIES

Please list specific duties the intern will have each week and/or projects the intern will work on; these duties should correlate with the job description.

## LEARNING OBJECTIVES & BENEFITS FOR STUDENT

Please list what the student will know or be able to do as a result of the internship experience; in so doing, please consider the following:

- Knowledge and skills related to the student's major/discipline
- Knowledge and skills specific to the organization and industry/field
- Wording of Learning Objectives – should be specific and start with active verbs such as *analyze, apply, coordinate, create, demonstrate, develop, enhance, evaluate, increase, and gain.*

---

## SIGNATURES

**Student:** I have reviewed the HON 395 application process and course requirements, which can be found at [www.unlv.edu/honors/internships/apply](http://www.unlv.edu/honors/internships/apply).

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

☐  
(Initial)

**Mentor/Supervisor:** I will ensure the student receives orientation and training for the internship. I will regularly provide feedback to the student and submit the Evaluation Form to the Honors College at the end of the semester.

☐  
(Initial)

**Mentor/Supervisor:** I understand that UNLV and the Honors College do not carry medical or accident insurance for the student's participation in this internship program.

**Mentor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FOR COLLEGE USE:** Approved \_\_\_\_ Denied \_\_\_\_ Date: \_\_\_\_\_

Please submit your completed and signed form to Dr. Lisa Menegatos, Assistant Dean of the Honors College. If you have questions, you can reach her at [lisa.menegatos@unlv.edu](mailto:lisa.menegatos@unlv.edu).