

# HIGHER DEGREE BY RESEARCH APPLICATION



**DO NOT complete this form if you are a citizen of Australia or New Zealand or Permanent Resident of Australia.**

- Please complete all sections and print neatly in BLOCK LETTERS. Alternatively, you may apply online at <http://deakin.edu.au/study-at-deakin/apply/apply-for-a-research-degree>. Incomplete applications will experience delays in application outcomes.
- Include certified/notarised evidence of academic qualifications, English language proficiency, and copy of passport.
- Enclose a non-refundable A\$55 (\$50+10% GST) application fee (bankdraft made payable to Deakin University).
- Return this form and attachments to your representative or send to:  
Deakin University, Deakin International, 221 Burwood Highway, Burwood, Victoria 3125 Australia Email: [di-team8@deakin.edu.au](mailto:di-team8@deakin.edu.au)

**Are you a current or former Deakin University student?** No ☐ Yes ☐ If yes, please provide student ID

## TYPE OF APPLICATION (SELECT ONE ONLY)

☐ Research candidature only (no scholarship sought)

☐ Research candidature and scholarship (please note, successful scholarship applicants must study full time)

If you are not successful in securing a scholarship, will you accept candidature as a full-fee paying student? ☐ Yes ☐ No

Scholarship applications are considered once per year. Application closing date is July 31. Full details of the range of scholarships available are listed at [deakin.edu.au/future-students/research/scholarships/index.php](http://deakin.edu.au/future-students/research/scholarships/index.php)

## PERSONAL DETAILS (AS SHOWN IN PASSPORT) – PLEASE PROVIDE CERTIFIED COPY OF YOUR PASSPORT

Title ☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Dr Other: \_\_\_\_\_ Gender ☐ Male ☐ Female

Family name(s) \_\_\_\_\_ Given name(s) \_\_\_\_\_

Country of citizenship \_\_\_\_\_ Country of birth \_\_\_\_\_

Date of birth  /  /  Country this application is submitted from \_\_\_\_\_

Will you be bringing your family to Australia while studying at Deakin University? ☐ Yes ☐ No

## PERMANENT ADDRESS IN HOME COUNTRY (IF YOU CHANGE YOUR ADDRESS PLEASE ADVISE THIS OFFICE IMMEDIATELY.)

Address \_\_\_\_\_

Country \_\_\_\_\_ Postcode \_\_\_\_\_

Email \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ Mobile ( ) \_\_\_\_\_

## AGENT DETAILS (IF APPLICABLE) OR ADDRESS FOR CORRESPONDENCE (ONLY IF DIFFERENT FROM ADDRESS IN HOME COUNTRY)

Agency Name (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

Country \_\_\_\_\_ Postcode \_\_\_\_\_

Email \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ Mobile ( ) \_\_\_\_\_

### NOTE:

If qualifications were gained in former name, certification of name change must be provided.

If contact details will change while this application is being processed, please attach the date they will change and the new contact details, if known.

If details change unexpectedly while this application being processed, please advise Deakin International immediately.

APPLICANT NAME:

CITIZENSHIP INFORMATION

Are you a citizen or permanent resident of Australia or New Zealand? ☐ Yes ☐ No

Do you currently hold any type of Australian visa? ☐ Yes ☐ No

If yes, please provide Visa Type (e.g. student) Visa Expiry Date   /   /

Have you been refused a visa to any country? ☐ Yes ☐ No (If yes, please attach evidence)

Have you been issued a protection visa in any country to date? ☐ Yes ☐ No (If yes, please attach evidence)

PROPOSED DEGREE

Tick ONE only:

<input type="checkbox"/> Doctor of Philosophy	<input type="checkbox"/> Master of Commerce	<input type="checkbox"/> Master of Laws
<input type="checkbox"/> Master of Applied Science	<input type="checkbox"/> Master of Construction Management	<input type="checkbox"/> Master of Nursing
<input type="checkbox"/> Master of Architecture (Research)	<input type="checkbox"/> Master of Economics	<input type="checkbox"/> Master of Science
<input type="checkbox"/> Master of Arts	<input type="checkbox"/> Master of Engineering	<input type="checkbox"/> Master of Social Work

Proposed School or discipline area

Proposed Research Title (maximum of 10 words)

Will you be using confidential information in your research? ☐ Yes ☐ No ☐ Unsure

Please list any Deakin academic staff with whom you have discussed your proposed thesis

1.	2.
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Faculty/School

Would you prefer them as a potential supervisor? ☐ Yes ☐ No ☐ Yes ☐ No

Please also attach an outline of your proposed thesis—up to 300 words, or 750 words for Arts & Education. We recommend you discuss this with a proposed supervisor. You can find guidance on how to write a proposal at [deakin.edu.au/future-students/research/preparing-research-proposal.php](http://deakin.edu.au/future-students/research/preparing-research-proposal.php)

PROPOSED STUDY MODE

Full-time or part-time ☐ Full-time ☐ Part-time

On-campus mode or Cloud Campus (online) mode ☐ On-campus mode ☐ Cloud Campus mode

If Campus mode, select campus: \* ☐ Geelong Waurrn Ponds ☐ Burwood ☐ Warrnambool ☐ Geelong Waterfront

If you have selected Cloud Campus mode, please specify where you plan to carry out your research:

Proposed start date

\* Please note, not all courses are available at all campuses.

CURRENT OR INCOMPLETE STUDIES

Please attach a more detailed statement if necessary.

Name of course	Institution and country	Date results are expected
		<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>

## APPLICANT NAME:

Are you currently studying for a higher degree by research?\* ☐ Yes ☐ No

If yes, do you wish to transfer your higher degree candidature to Deakin?\* ☐ Yes ☐ No If yes, please provide details:

Name of course (e.g.: MA, PhD)	Institution and country	Date results are expected	Full time or part time
		<input type="text" value="D"/> <input type="text" value="D"/> / <input type="text" value="M"/> <input type="text" value="M"/> / <input type="text" value="Y"/> <input type="text" value="Y"/>	

Have you ever previously been enrolled in a Research Degree?\* ☐ Yes ☐ No If yes, provide details:

Name of course	Institution and country	Date results are expected	Date of discontinuation
		<input type="text" value="D"/> <input type="text" value="D"/> / <input type="text" value="M"/> <input type="text" value="M"/> / <input type="text" value="Y"/> <input type="text" value="Y"/>	<input type="text" value="D"/> <input type="text" value="D"/> / <input type="text" value="M"/> <input type="text" value="M"/> / <input type="text" value="Y"/> <input type="text" value="Y"/>

Reason(s) for discontinuation:

\* A research degree is a degree comprising more than 2/3 research. It is not a coursework degree. Please provide certified proof of your commencement date at that institution. Please also provide evidence of any intermissions/breaks or suspensions to candidature or changes of candidature status that may have occurred during your candidature.

## PREVIOUS TERTIARY STUDIES

Please provide details as requested below of previous tertiary qualifications you have completed (do not include secondary school).

Degree	Institution and country	Years enrolled (e.g. 2009-2012)	Full time or part time	Level of Honours

Please attach all **original transcripts or certified copies** of qualifications from institutions other than Deakin University. Please note that the key to grades is also required and is often found on the reverse side of transcripts. Transcripts in the original language must be accompanied by an **official** English translation.

Your application cannot be processed without this information.

Did you complete a thesis, dissertation or supervised original research in your previous studies? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, degree	1.	2.
Duration of whole course (years)		
Duration of research component (semesters)		
What proportion of the degree was the thesis (e.g. 5 out of 60 credit points)?		
Word or page length (specify which)		
Grade for thesis*		
Grade/GPA for whole course (expressed as %)		

\* Can include 'ungraded pass' if this is the result on your transcript.

## POSTGRADUATE RESEARCH EXPERIENCE

Please describe briefly any postgraduate research experience (if insufficient space, please attach further information).

## APPLICANT NAME:

## PUBLICATIONS

Have you had any of your research published? ☐ Yes ☐ No If yes, please list number of:

Refereed journal articles	Refereed conference papers	Non-refereed conference papers	Books based on original research	Book chapters based on original research	Professional research reports

Please attach a complete list of publications as per the above groups. For each, you must provide:

- full bibliographic references. For example: Smith. J., Brown. S., Shaw. P. "Title", Name of Publication, Type of Publication (refereed journal article, non-refereed journal article, book chapter, review etc.), Publication Details (e.g.. volume 29, issue 2, 2005);
- an outline of your contribution to the work (e.g. first or second author, what you did);
- details of whether the journal or conference was local, national or international; and
- a copy of the contents page and abstract page for each item.

## OTHER SCHOLARSHIPS OR AWARDS

Have you previously received any postgraduate awards or prizes? ☐ Yes ☐ No If yes, please list number of:

Name and duration of award	1.	2.
Institution which granted award		

## ENGLISH LANGUAGE PROFICIENCY

Is English your first language? ☐ Yes ☐ No If no:

Have you obtained a tertiary degree taught in English?*	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, name of course:
OR have you sat an IELTS/TOEFL test?*	<input type="checkbox"/> Yes <input type="checkbox"/> No
OR other** – provide details	

\*Attach documentary evidence.

\*\* See details of English language requirements at [deakin.edu.au/study-at-deakin/apply/apply-for-postgraduate-by-coursework/entry-requirements-postgraduate/postgraduate-english-language-requirements](http://deakin.edu.au/study-at-deakin/apply/apply-for-postgraduate-by-coursework/entry-requirements-postgraduate/postgraduate-english-language-requirements).

## REFEREES

Only official Deakin Referee Report Forms, downloadable from [deakin.edu.au/future-students/international/brochures-forms.php](http://deakin.edu.au/future-students/international/brochures-forms.php), will be accepted.

Are you a current Deakin Honours student? ☐ Yes ☐ No Please provide the details of two referees:

Name	1.	2.
Institution		
Position		
Telephone		
Facsimile		
E-mail		
Have you forwarded Referee Report Forms to both referees to complete?	<input type="checkbox"/> Yes <input type="checkbox"/> No	

APPLICANT NAME:

## SPECIAL REQUIREMENTS

☐ I have a medical condition or a disability that requires support while I am at Deakin, and have attached a separate statement explaining my needs.

## DECLARATION AND AGREEMENT STATEMENT

1. I declare I am a Genuine Temporary Entrant (GTE)\* and a genuine student and have read and understood conditions relating to these requirements.  
\* For more information about GTE visit [www.border.gov.au](http://www.border.gov.au) and enter 'Genuine Temporary Entrant' into the search box.
2. I am aware of the tuition and living costs of my stay in Australia and have financial capacity to meet such costs for the duration of my course. I will make timely payments of any fees or associated costs.
3. I have attached certified/notarised documentary evidence of all my academic studies and associated documentation (including studies not completed) with its official explanation of the grading system in both original and English translated version. I grant approval to Deakin University to verify my academic documentation with my previous institutions. Failure to provide all information to Deakin will cause a delay in the assessment of my application.
4. I have attached documentary evidence of English language qualifications when available.
5. I have attached employment history details (where applicable).
6. I have attached a certified copy of my passport (when available).
7. If sponsored by a government body or private organisation, I give Deakin University permission to provide this sponsor with information about my academic progress.
8. I declare that the information in this application and the supporting documentation is true and correct. I have read and understood the sections of the International Course Guide relating to the courses I have selected, and the admission procedures, fees, refund policy and privacy policies. I acknowledge that the provision of incorrect information or documentation or the withholding of relevant information or documentation relating to this application may result in Deakin University cancelling any offer of enrolment or actual enrolment.

☐ I have read, understand and agree to the Declaration and Agreement Statement

## FUNDING SOURCE

Please attach a more detailed statement if necessary.

**Private Funding** ☐ Self ☐ Loan ☐ Funding

**Scholarship/Sponsorship** ☐ Government ☐ Private institution

**Other** Please specify

Applicant's signature:

Date:   /   /

Please print and sign this form and email it to [di-team8@deakin.edu.au](mailto:di-team8@deakin.edu.au) or by post.