



WILLIAM WOODS
UNIVERSITY

ADJUNCT FACULTY ACKNOWLEDGEMENT FORM

I hereby acknowledge that I have received and read the Adjunct Faculty Handbook and that I understand, and agree to conform to, the policies and provisions of it. The manual is not intended to constitute a contract.

I further agree that if at any time in the future any questions arise regarding the Adjunct Faculty Handbook, or any of its provisions, I will contact a supervisor for clarification.

I understand that the Manual, or any portion of it, will be reviewed from time to time by the Board of Trustees or other administrative action, and policies set forth or benefits offered may be revised. When changes are made, employees will be informed by the most efficient method.

Completion of the Employee Acknowledgment form is a condition of employment.

Employee Signature

Date

Printed Signature