



**DONATION AGREEMENT BETWEEN  
THE CITY OF WATAUGA AND \_\_\_\_\_**

This agreement is made effective as of the date executed by both parties, and is between the City of Watauga, a municipality in the State of Texas, and \_\_\_\_\_, a privately-owned entity located at \_\_\_\_\_, under the following circumstances:

**I. DONATED GOODS AND APPROXIMATE VALUE OF GOODS**

*Please include a detailed description of the proposed donations here, including the approximate value of the donations. If the donated goods are to be utilized at a specific location, please detail. Add attachments as necessary. NOTE: No monetary consideration shall be due under this agreement.*

Approximate Value:

\_\_\_\_\_  
\_\_\_\_\_

Detailed Description of Donation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*In the following sections, please note as to which party will retain the right, title, and interest in and to the donated goods. Also outline any other issues related to property rights and ownership, including but not limited to the maintenance and replacement of such goods:*

**II. DONOR RESPONSIBILITIES**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**III. CITY OF WATAUGA RESPONSIBILITIES**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The City of Watauga hereby accepts the donation of the named property and hereby expresses its appreciation for your kindness and generosity.

**ACKNOWLEDGED AND AGREED TO BY:**

\_\_\_\_\_  
Mayor Date

\_\_\_\_\_  
Donor Date

*Please Note: It is within the Mayor's discretion to seek City Council approval of any donation to the City.*