

Workplace Risk Assessment - example

Daily Health and Safety Workplace Checklist - Example						
	Compliant YES/NO	Issue Identified YES/NO	Hazard	Level of Risk (Red, Amber, Green)	Action required: Remove risk Control measure (describe)	Date rectified
Outside						
Fencing is secure and unscalable. <ul style="list-style-type: none"> No breaches in the fence No materials nearby to assist children to scale the fence. 	YES	NO				
Playground <ul style="list-style-type: none"> free of syringes free of foreign matter perimeter fence, enclosed areas sandpit <ul style="list-style-type: none"> ensure no animal faeces sharps or other matter 	NO	YES	Dog faeces in sandpit		ELIMINATE – faeces removed, sandpit raked and sprayed with disinfectant. Children isolated until sand dries.	
Paths and paving surfaces free of slipping hazards e.g. sand.	YES	NO				
Soft-fall and grassed areas free from hazards.	YES	NO				
Tyres and other playground equipment - free of snakes, spiders & other insects.	YES	NO				
Inside						
Exits are clear.	NO	YES	Boxes stacked in doorway		ISOLATE – boxes removed and stacked in appropriate area	
Heaters are guarded.	YES	NO				
No hazardous materials are within reach of children.	NO	YES	Scissors left on table	VERY HIGH-possible/severe	ISOLATE – removed and stored in correct area.	