

RemeDy Tax & Financial Services

Self-Employed/Business Worksheet

ENTITY INFO: Type Sole Proprietor Single Member LLC Multi Member LLC Partnership S Corp C Corp

Individual Name(s)	Phone #
Business Name	Fed ID/EIN and/or SSN
Business Address	Business Description Products/Services
Business start date: _____	
Incorporation state: _____	
Payroll: ___ Yes (940/W3 req) ___ No Contractors: ___ Yes (1099's req) ___ NO	

INCOME (Gross Receipts or Sales)	\$
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EXPENSES:

Accounting	\$	Office Expenses	\$	Vehicle Exp (Business)	\$
Advertising	\$	Outside Contractors (1099's)	\$		\$
Bank Charges/Fees	\$	Postage	\$		\$
Cell Phone	\$	Printing	\$		\$
Insurance (Bus & Liability)	\$	Rent	\$		\$
Internet Cost (business only)	\$	Repairs & Maintenance	\$	Tools	\$
Legal & Professional Fees	\$	Supplies	\$	Security	\$
License & Permits	\$	Telephone (Cell & Land)	\$		\$
Miscellaneous	\$	Training	\$		\$
Meals & Entertainment	\$	Travel	\$		\$

FIXED ASSETS (Computers, Equipment, Furniture, etc.) Include Date Placed in Service

	\$	Date		\$	Date
	\$	Date		\$	Date

VEHICLE INFORMATION

Vehicle Year Make Model		Purchase Price	\$	Loan Interest	\$
Date vehicle placed in service		Lease Payments	\$	License & Registration	\$
Vehicle is used by a more than 5% own	<input type="checkbox"/> yes <input type="checkbox"/> no	Insurance	\$	Repairs & Tires	\$
Vehicle available for off duty personal use	<input type="checkbox"/> yes <input type="checkbox"/> no	Gasoline, Lube, Oil	\$	Miscellaneous	\$
Any other vehicle available for personal use	<input type="checkbox"/> yes <input type="checkbox"/> no	Parking Fees, Tolls	\$		
Personal Mileage		Business Mileage		Commuting Mileage	

BUSINESS USE OF HOME (include 100% figures, allocation will be made based on sq. footage)

Total Area of Home (Sq. Ft)		Association Dues	\$
Business Use Area (Sq. Ft)		Repairs & Maintenance	\$
Mortgage Interest	\$	Utilities/	\$
Real Estate Taxes	\$	Telephone	\$
Rent	\$	Security	\$
Insurance	\$		

Signature: _____

Date: _____