

# HUDSON CITY SCHOOL DISTRICT COACHING APPLICATION

Application Deadlines: Fall/Winter Sports - **April 15<sup>th</sup>** Spring Sports – **November 1<sup>st</sup>**

Name \_\_\_\_\_ Date \_\_\_\_\_

Home Address \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_

Sport \_\_\_\_\_ Boys' \_\_\_\_\_ Girls' \_\_\_\_\_

Level (circle one): Varsity JV Modified Intramurals

Season (circle one): Fall Winter Spring School Year \_\_\_\_\_

Employed by HCSD (circle one): Yes No

<b><u>Certifications Held</u></b>				<b><u>Copy Attached</u></b>	<b><u>On File</u></b>
1) First Aid Certification	Yes ____	No ____	Exp Date _____	_____	_____
2) CPR/AED Certification	Yes ____	No ____	Exp Date _____	_____	_____
3) American Red Cross Responding to Emergencies	Yes ____	No ____	Exp Date _____	_____	_____

## **Coaching Experience**

School	Sport	Date
1) _____		
2) _____		
3) _____		

## **Work or Related Experience**

Employer	Position	Address	Phone #
1) _____			
2) _____			
3) _____			

**References** (at least one reference cannot be employed by HCSD)

	<b>Name</b>	<b>Address</b>	<b>Position</b>	<b>Phone #</b>
1)				
2)				
3)				

FOLLOWING APPOINTMENT BY THE BOARD OF EDUCATION, PLEASE STOP AT THE DISTRICT OFFICE TO COMPLETE FEDERAL AND STATE WITHHOLDING FORMS. PLEASE BRING YOUR SOCIAL SECURITY CARD AND PHOTO IDENTIFICATION SUCH AS A DRIVER'S LICENSE OR PASSPORT.

NEW YORK STATE EDUCATION LAW REQUIRES ALL EMPLOYEES TO BE FINGERPRINTED BY THE STATE EDUCATION DEPARTMENT (**see next page**).

<b>Applicant's Signature</b>		<b>Date</b>	
<b>Principal's Signature</b>		<b>Date</b>	
<b>Athletic Director's Signature</b>		<b>Date</b>	

**Office Use Only**

BOE Approval:

Stipend Amount:

# FINGERPRINT PROCEDURE

## HOW TO SCHEDULE A FINGERPRINTING APPOINTMENT:

**Contact Morpho Trust:** 1 (877) 472-6915 or [www.identogo.com](http://www.identogo.com) (enter zip code or state)

**Location:** Various locations are available

**ORI Number:** TEACH

**Cost:** \$99.00

### Payment Options:

**Credit Card:** If you want to pay by credit card, the fee must be paid in advance online or over the telephone before your fingerprint scanning appointment.

**Cash/Check:** The only way to pay for fingerprinting at the time of scanning is by cash or check (i.e., personal, business check, government check, certified check, bank check or money order) made payable to Morpho Trust USA.

Once your appointment is scheduled, please contact Kelly McDonald at 518-828-4360 ext. 2116 or by email at [mcdonaldk@hudsoncsd.org](mailto:mcdonaldk@hudsoncsd.org) with your appointment date and time.