

# SALES PROJECT POTENTIAL FORM

**STUDENT CLUB** \_\_\_\_\_

The Sales Project Potential is a form designed to account for the income (projected & actual) from fundraisers conducted by student activity programs.

The purpose is to provide information to sponsors and administrators of the various projects and whether they are functioning in accordance with adopted board policies.

Proposed Fundraiser \_\_\_\_\_

Approximate date(s) of Fundraiser \_\_\_\_\_

Fundraiser Requested by: \_\_\_\_\_

Sponsor Signature

Date

Approved by: \_\_\_\_\_

Building Principal Signature

Date

Superintendent Signature

Date

## PROJECTION

Items Ordered from Vendor or attach flyer:				How much are you selling the items for:		
Item Description	Quantity	Cost Per Item	Total Cost	Price Per Item	Total Collected	Total Profit



## THIS SECTION TO BE COMPLETED WHEN FUNDRAISER IS COMPLETED

### ACTUAL

Item Description	Quantity Recv'd	Quantity Sold		Price Per Item	Total Amount Collected	

Number of items returned: \_\_\_\_\_

Number of Items unaccounted for: \_\_\_\_\_  
(Explain on reverse side)

TOTAL COLLECTED: \$ \_\_\_\_\_ **Minus** Amount Pd to Vendor: \$ \_\_\_\_\_

**TOTAL PROFIT: \$** \_\_\_\_\_

\_\_\_\_\_  
Sponsor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Building Principal Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Date