

**Safety and Health Program Assessment Worksheet
Blank Form 33**

Request Number		Visit Number		Visit Date	
Employer					
Site Location					

Legend: 0 = No; 1 = No, Needs major improvement; 2 = Yes, Needs minor improvement; 3 = Yes; NA = Not Applicable; NE = Not Evaluated
* = Stretch Items Attribute of Excellence

Hazard Anticipation and Detection

	0	1	2	3	NA	NE
1. A comprehensive, baseline hazard survey has been conducted within the past five (5) years.						
Comments:						
2. Effective safety and health self-inspections are performed regularly.						
Comments:						
3. Effective surveillance of established hazard controls is conducted.						
Comments:						
4. An effective hazard reporting system exists.						
Comments:						
5. Change analysis is performed whenever a change in facilities, equipment, materials, or processes occurs.						
Comments:						
6. Accidents are investigated for root causes.						
Comments:						
7. Material Safety Data Sheets are used to reveal potential hazards associated with chemical products in the workplace.						
Comments:						
8. Effective job hazard analysis is performed.						
Comments:						
9. Expert hazard analysis is performed.						
Comments:						
10. *Incidents are investigated for root causes.						
Comments:						

Hazard Prevention and Control						
	0	1	2	3	NA	NE
11. Feasible engineering controls are in place.	<input type="checkbox"/>					
Comments:						
12. Effective safety and health rules and work practices are in place.	<input type="checkbox"/>					
Comments:						
13. Applicable OSHA-mandated programs are effectively in place.	<input type="checkbox"/>					
Comments:						
14. Personal protective equipment is effectively used.	<input type="checkbox"/>					
Comments:						
15. Housekeeping is properly maintained.	<input type="checkbox"/>					
Comments:						
16. The organization is properly prepared for emergency situations.	<input type="checkbox"/>					
Comments:						
17. The organization has an effective plan for providing competent emergency medical care to employees and others present at the site.	<input type="checkbox"/>					
Comments:						
18. *Effective preventive maintenance is performed.	<input type="checkbox"/>					
Comments:						
19. An effective procedure for tracking hazard correction is in place.	<input type="checkbox"/>					
Comments:						
Planning and Evaluation						
	0	1	2	3	NA	NE
20. Workplace injury/illness data are effectively analyzed.	<input type="checkbox"/>					
Comments:						
21. Hazard incidence data are effectively analyzed.	<input type="checkbox"/>					
Comments:						
22. A safety and health goal and supporting objectives exist.	<input type="checkbox"/>					
Comments:						
23. An action plan designed to accomplish the organizations safety and health objectives is in place.	<input type="checkbox"/>					
Comments:						
24. A review of in-place OSHA-mandated programs is conducted at least annually.	<input type="checkbox"/>					
Comments:						
25. *A review of the overall safety and health management system is conducted at least annually.	<input type="checkbox"/>					
Comments:						

Administration and Supervision						
	0	1	2	3	NA	NE
26. Safety and health program tasks are each specifically assigned to a person or position for performance or coordination.	<input type="checkbox"/>					
Comments:						
27. Each assignment of safety and health responsibility is clearly communicated.	<input type="checkbox"/>					
Comments:						
28. *An accountability mechanism is included with each assignment of safety and health responsibility.	<input type="checkbox"/>					
Comments:						
29. Individuals with assigned safety and health responsibilities have the necessary knowledge, skills, and timely information to perform their duties.	<input type="checkbox"/>					
Comments:						
30. Individuals with assigned safety and health responsibilities have the authority to perform their duties.	<input type="checkbox"/>					
Comments:						
31. Individuals with assigned safety and health responsibilities have the resources to perform their duties.	<input type="checkbox"/>					
Comments:						
32. Organizational policies promote the performance of safety and health responsibilities.	<input type="checkbox"/>					
Comments:						
33. Organizational policies result in correction of non-performance of safety and health responsibilities.	<input type="checkbox"/>					
Comments:						
Safety and Health Training						
	0	1	2	3	NA	NE
34. Employees receive appropriate safety and health training.	<input type="checkbox"/>					
Comments:						
35. New employee orientation includes applicable safety and health information.	<input type="checkbox"/>					
Comments:						
36. Supervisors receive appropriate safety and health training.	<input type="checkbox"/>					
Comments:						
37. *Supervisors receive training that covers the supervisory aspects of their safety and health responsibilities.	<input type="checkbox"/>					
Comments:						
38. Safety and health training is provided to managers.	<input type="checkbox"/>					
Comments:						

39. *Relevant safety and health aspects are integrated into management training.	<input type="checkbox"/>					
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Comments:

Management Leadership

	0	1	2	3	NA	NE
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40. Top management policy establishes clear priority for safety and health.	<input type="checkbox"/>					
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Comments:

41. Top management considers safety and health to be a line rather than a staff function.	<input type="checkbox"/>					
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Comments:

42. *Top management provides competent safety and health staff support to line managers and supervisors.	<input type="checkbox"/>					
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Comments:

43. Managers personally follow safety and health rules.	<input type="checkbox"/>					
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Comments:

44. Managers delegate the authority necessary for personnel to carry out their assigned safety and health responsibilities effectively.	<input type="checkbox"/>					
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Comments:

45. Managers allocate the resources needed to properly support the organizations safety and health system.	<input type="checkbox"/>					
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Comments:

46. Managers assure that appropriate safety and health training is provided.	<input type="checkbox"/>					
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Comments:

47. Managers support fair and effective policies that promote safety and health performance.	<input type="checkbox"/>					
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Comments:

48. Top management is involved in the planning and evaluation of safety and health performance.	<input type="checkbox"/>					
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Comments:

49. Top management values employee involvement and participation in safety and health issues.	<input type="checkbox"/>					
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Comments:

Employee Participation

	0	1	2	3	NA	NE
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50. There is an effective process to involve employees in safety and health issues.	<input type="checkbox"/>					
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Comments:

51. Employees are involved in organizational decision making in regard to safety and health policy.	<input type="checkbox"/>					
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Comments:

52. Employees are involved in organizational decision making in regard to the allocation of safety and health resources.						
Comments:						
53. Employees are involved in organizational decision making in regard to safety and health training.						
Comments:						
54. Employees participate in hazard detection activities.						
Comments:						
55. Employees participate in hazard prevention and control activities.						
Comments:						
56. *Employees participate in the safety and health training of co-workers.						
Comments:						
57. Employees participate in safety and health planning activities.						
Comments:						
58. Employees participate in the evaluation of safety and health performance.						
Comments:						