

STATE OF CALIFORNIA

Department of Food and Agriculture
Division of Measurement Standards
Registered Service Agency Program
<http://www.cdffa.ca.gov/dms>
dms@cdffa.ca.gov

DMS Form 44-062 (Rev. 4/2022)

**REGISTERED SERVICE AGENCY (RSA)
BUSINESS APPLICATION****APPLICATION TYPE**

NEW:

UPDATE:

☐

Registration Number: _____

A) BUSINESS INFORMATION

1. Business Type/Structure (Check one):

Sole Ownership ☐ Partnership ☐ Limited Partnership (LP) ☐ Limited Liability Company (LLC) ☐
Corporation ☐

2. Name of Owner: (Name of Sole Owner or Partners/ Name of LP, LLC, or Corporation as shown on the Secretary of State website)

3. Name of Business (If using "Doing Business As" (DBA), submit copy of Fictitious Business Name (FBN) Statement filed with the County Clerk Recorder):

4. Mailing Address: _____

5. Phone: _____ E-mail: _____

B) LOCATION INFORMATION

1. Principal Location:

Address/ County: _____

2. Additional Location(s):

Address/ County: _____

Address/ County: _____

Address/ County: _____

C) AGENT(S) INFORMATION

Name: _____ Agent License No. _____

Name: _____ Agent License No. _____

Name: _____ Agent License No. _____

Name: _____ Agent License No. _____

FOR DMS OFFICE USE ONLY

RC Number:	Postmark Date:
RC Date:	Amt. Received:
Processed by:	
Standards Verification Signature and Date:	

D) TYPES OF DEVICE(S) SERVICED

Check all devices serviced. Possession of (or access to) standards that are sufficient, suitable, and certified is a requirement for each device being serviced, as per BPC § 12533 and CCR § 4086. For exemptions, see Section E.

MEASURING DEVICES

CNG Meters	_____
Cryogenic Liquid Measuring	_____
Electric Meter (Watthour)	_____
Electric Vehicle Charging Stations	_____
Generic Retail Meters	_____
Grain Moisture Meters	_____
Hydrocarbon Gas Vapor Meters	_____
Hydrogen Dispensers	_____
LNG Meters	_____
LPG Meters	_____
Measuring System Software	_____
Milk Meters	_____
Multi-Dimension Measuring Devices	_____
Other Measuring Devices	_____
Retail Motor Fuel Dispensers	_____
Taximeters and Odometers	_____
Timing Devices	_____
Vehicle Tank Meters	_____
Water Meter (Submeter)	_____
Wholesale Liquid Meters	_____

Describe "Other" Measuring Devices

WEIGHING DEVICES

Belt Conveyor Scales	_____
Heavy Industrial (5000 lbs +)	_____
Light Industrial (up to 5000 lbs)	_____
Monorail (Static and In-Motion)	_____
Onboard Weighing Devices	_____
Other Weighing Devices	_____
Postal and Parcel Scales	_____
Precision and Lab Balances	_____
Retail Point of Sale/ECR	_____
Weighing System Software	_____
Wheel Loader Weighers	_____

Describe "Other" Weighing Devices

Questions? Contact the RSA Licensing Desk
at: (916) 229-3000 or email dms@cdfa.ca.gov.

E) DECLARATION AND PROOF OF STANDARDS CERTIFICATION/CALIBRATION

Check all that apply.

My business owns the standards used by my Agency/Agents.

☐

Submit Certification/Calibration Reports for all standards used.

My business uses certified standards owned by county weights and measures officials.

☐

Submit county Certification/Calibration Reports for all standards except for the following device types: Taximeters, Vapor Meters, Water Meters, and Electric Watthour Meters.

My business uses certified standards owned by a third-party.

☐

Submit Certification/Calibration Reports from whomever owns the standards.

F) FEES and PAYMENT INFORMATION

Certification/Calibration Reports of standards **MUST** be submitted with your fees.

IMPORTANT! Businesses who fail to submit Certification/Calibration Reports will not be issued a Service Agency Registration Certificate and the application will be cancelled 30 days after receipt.

	FEES	COUNT	TOTAL
Primary Location	\$200.00		
Additional Location(s)	\$100.00		
Licensed Agents	\$25.00		
TOTAL AMOUNT DUE			

Make checks or money orders payable to: **CDFA 502**

MAIL YOUR PAYMENT(S) TO:

U.S.P.S.:

Division of Measurement Standards
P.O. Box 942878
Sacramento, CA 94271

Overnight Mail:

California Department of Food & Ag
ATTN: Cashier's Office
1220 N Street, Room 140
Sacramento, CA 95814

SIGNATURE

By endorsing this document, you agree to abide by all provisions of the California Business and Professions Code, Division 5, and the California Code of Regulations, Title 4, Division 9. This includes, but not limited to, possession of sufficient standards for all agents and locations and the use of certified standards while installing or repairing equipment.

Signature: _____

Printed Name: _____

Title: _____

Date Signed: _____

E-Mail: _____ Phone: _____