



CTI Progress Notes

Client Name:

CTI Worker Initials:

Phase Number:

0 = Pre-CTI
1 = Phase 1
2 = Phase 2
3 = Phase 3

Today's Date:

Date of call/meeting:

CHECK **ONE** BOX ONLY

☐

Phone call

☐

Office-based meeting

☐

Community-based meeting

☐

Attempted call(s)

(Can record multiple attempted calls if to same person on same day)

☐

Attempted meeting

LIST PEOPLE (name & position/agency or relationship)

LOCATION

Note:

Next Step:

CTI worker signature: _____

Supervisor signature: _____