

GDPR PRIVACY NOTICE COMPLIANCE CHECKLIST

| Requirement | Data obtained directly from data subject (Art. 13) | Data not obtained directly from data subject (Art. 14) | Compliance | Citation |
|--|--|--|--------------------------|---|
| Identity and contact details of the controller and, where applicable, the controller's representative and/or data protection officer | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Art. 13(1)(a) and (b) and Art. 14(1)(a) and (b) |
| Purposes of the processing and the legal basis for the processing | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Art. 13(1)(c) and Art. 14(1)(c) |
| The legitimate interests of the controller or third party, where this is the basis for processing | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Art. 13(1)(d) and Art. 14(2)(b) |
| Categories of personal data | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Art. 14(1)(d) |
| Recipients or categories of recipients of the personal data | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Art. 13(1)(e) and Art. 14(1)(e) |
| Details of cross-border data transfers and safeguards | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Art. 13(1)(f) and Art. 14(1)(f) |
| Retention period or if not possible to provide, criteria used to determine the retention period | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Art. 13(2)(a) and Art. 14(2)(a) |
| The existence of specific data subject rights (e.g., access, rectification, erasure, restriction of processing, objection to processing and data portability) | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Art. 13(2)(b) and Art. 14(2)(c) |
| The right to withdraw consent at any time, where consent is the basis for processing | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Art. 13(2)(c) and Art. 14(2)(d) |
| The right to lodge a complaint with a supervisory authority | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Art. 13(2)(d) and Art. 14(2)(e) |
| The source of the personal data, and if applicable, whether it came from publicly accessible sources | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Art. 14(2)(f) |
| Whether the provision of personal data is part of a statutory or contractual requirement or obligation and the possible consequences of failing to provide the personal data | <input checked="" type="checkbox"/> | | <input type="checkbox"/> | Art. 13(2)(e) |
| The existence of automated decision making, including profiling, and information about how decisions are made and the significance and the consequences of such processing | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Art. 13(2)(f) and Art. 14(2)(g) |