

**Head office :** "Kalyanam astu", Adharwadi, Kalyan (West) 421301

**Website :** [www.kalyanjanata.in](http://www.kalyanjanata.in)

Membership No. \_\_\_\_\_

Date : 

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Mr./Smt./M/s. \_\_\_\_\_

SURNAME

FIRST NAME

MIDDLE NAME

Room & Floor No. \_\_\_\_\_ Name of Building \_\_\_\_\_

Road Name / Lane No.	Area / Locality	City
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Pin Code

Contact No. \_\_\_\_\_

- ☐ **SHR - 3** CHANGE IN ACCOUNT NUMBER
- ☐ **SHR - 4** FOR CREDITING UNCLAIMED / PENDING DIVIDEND
- ☐ **SHR - 5** CHANGE OF NOMINEE / NOMINEE REGISTRATION
- ☐ **SHR - 6** CHANGE IN MEMBER'S NAME
- ☐ **SHR - 7** NAME ADDITION IN THE MEMBERSHIP
- ☐ **SHR - 8** FOR NAME DELETION FROM THE MEMBERSHIP
- ☐ **SHR - 9** FOR DUPLICATE I-CARD / SHARE CERTIFICATE
- ☐ **SHR - 10** MEMBERSHIP CANCELLATION & SHARE REFUND

(Please ✓ mark in appropriate box)

To,

The Chief Executive Officer,

The Kalyan Janata Sahakari Bank Ltd.,

Kalyan (West)

Dear Sir / Madam,

I / We request you to change my / our Membership details as mentioned below :

## SHR - 3 CHANGE IN ACCOUNT NUMBER

[illegible]

**New Account Number To Credit My/Our Dividend :**

[illegible]

## SHR - 4 FOR CREDITING UNCLAIMED / PENDING DIVIDEND

Requesting you to credit my/our unclaimed dividend to SB/ CD

A/c Number with \_\_\_\_\_ branch or issue Pay order or pay through NEFT. NEFT Form is enclosed for your reference.

OR

Mr / Mrs. \_\_\_\_\_ Membership No. \_\_\_\_\_

expired on 











. As a Nominee / Legal Heir I

[illegible]

with \_\_\_\_\_ branch or issue Pay order or pay through NEFT. NEFT Form is enclosed for your reference.

Enclosed: (1) Cancelled Cheque / Photocopy of First page of Pass Book, where IFSC Code, Branch Details & Applicant's name is printed. (In case an applicant do not have account with us)

## (2) NEFT Form

**SHR - 5 CHANGE OF NOMINEE / NOMINEE REGISTRATION**

☐ Please nominate below mentioned person as a nominee as I/We have not registered any nominee till date.

OR

☐ I/We wish to nominate below mentioned person as a nominee in place of Mr. / Mrs. \_\_\_\_\_  
 \_\_\_\_\_ (existing nominee)

Name of Nominee \_\_\_\_\_  
 Address & Mobile No. \_\_\_\_\_  
 \_\_\_\_\_  
 Relation With Member \_\_\_\_\_ Date of Birth       Age \_\_\_\_\_  
**In case the nominee is minor,**  
 Name of Guardian \_\_\_\_\_  
 Address \_\_\_\_\_  
 Mobile No. \_\_\_\_\_ Relationship with Nominee \_\_\_\_\_

**SHR - 6 CHANGE IN MEMBER'S NAME**

I/We wish to change my/our name. I/We have enclosed copy of documents \_\_\_\_\_  
 as a proof of name change.

Reason for name change : \_\_\_\_\_

New name : \_\_\_\_\_

Particulars of Share Certificate(s) are as follows :

Share Certificate No.	No. of Shares	Amount	Share Certificate No.	No. of Shares	Amount
Total			Total		

Enclosed : (1) New Membership I-card and photograph (Also submit old Membership I-Card)  
 (2) Share certificate/s  
 (3) Marriage certificate/ Gazette copy  
 (4) Photocopy of Aadhaar Card of changed name

**SHR - 7 NAME ADDITION IN THE MEMBERSHIP**

I / We request you to add my \_\_\_\_\_ (Relation with applicant) Mr./Smt./M/s. \_\_\_\_\_  
 \_\_\_\_\_ name in my membership. As per bank's rules, I/ we authorize you to deduct  
 necessary charges for name addition from my SB / CD A/c                  
 with \_\_\_\_\_ Branch.

Reason for Name Addition : \_\_\_\_\_

Particulars of Share Certificate(s) are as follows :

Share Certificate No.	No. of Shares	Amount	Share Certificate No.	No. of Shares	Amount
Total			Total		

Enclosed : (1) Share certificate/s  
 (2) Membership I-card (new I-card for individual / old I-card with firm stamp in case of firm name addition)  
 (3) New membership form duly filled in and signed by joint member (not applicable in case of firm's name addition)

### SHR - 8 FOR NAME DELETION FROM THE MEMBERSHIP

I / We request you to delete name of Mr./Smt./M/s. \_\_\_\_\_

from membership no. \_\_\_\_\_

Reason for Name Deletion : \_\_\_\_\_

Enclosed : (1) Share certificate/s  
 (2) Membership I-card (Whose name is to be deleted)  
 (3) Photocopy of death certificate (IN DECEASED CASE)

### SHR - 9 FOR DUPLICATE I-CARD / SHARE CERTIFICATE

I / We have lost membership identity card(s) ☐ / share certificate(s) ☐. I / We request you to issue duplicate membership identity card(s) / share certificate(s). As per bank rules, I / We authorize you to deduct necessary charges for the duplicate membership identity card/ share certificate(s) from my SB/CD A/c                     with branch \_\_\_\_\_.

Particulars of Share Certificate(s) lost are as follows :

Share Certificate No.	No. of Shares	Amount	Share Certificate No.	No. of Shares	Amount
Total			Total		

Enclosed : (1) Indemnity bond (for loss of share certificate/s) (SHR - 16)  
 (2) New Membership I-card with photo & signature of member (for Duplicate I-card)

### SHR - 10 MEMBERSHIP CANCELLATION & SHARE REFUND

I / We, wish to resign from my/our membership of The Kalyan Janata Sahakari Bank Ltd. I / We request you to refund the share money and credit it to my /our SB / CD A/c No.                     with \_\_\_\_\_ Branch / pay it through NEFT / by P.O.

Reason for share cancellation : \_\_\_\_\_

Particulars of Share Certificate(s) are as follows :

Share Certificate No.	No. of Shares	Amount	Share Certificate No.	No. of Shares	Amount
Total			Total		

Enclosed : (1) Share certificate/s  
 (2) Indemnity bond (if share certificates lost) (SHR - 16)  
 (3) Membership I-card/s submitted ☐ / Lost ☐  
 (4) Cancelled Cheque / Photocopy of First page of Pass Book, where IFSC Code, Branch Details & Applicant's name is printed. (In case an applicant do not have account with us)

As per bank's rules I/we agree to pay necessary charges for cancellation/ refund of shares. I/we do not have any direct and indirect liability with any branch of the bank. I/we am/are aware that due to cancellation of membership /refund of shares, I/ we am/ are not entitled to receive dividend for the current financial year and it is acceptable to me/ us.

I/We request you to treat this as three months notice as per bye-laws. I/We agree that amount of shares will be given to me/us after expiry of three months from the date hereof.

I/we hereby declare that, the above changes as well as information is true to the best of my/our knowledge and belief.

(Signature of Member/s OR Applicant)

### FOR BRANCH USE ONLY

Customer No. \_\_\_\_\_

K.Y.C. Complied : ☐ Yes ☐ No

Account No.

Branch \_\_\_\_\_

Direct & Indirect liability of member/s ₹ \_\_\_\_\_  
(To be filled, in case of share refund)

Copy of documents received & signature verified by

Date

Application received by \_\_\_\_\_ branch.

EMPLOYEE NO.	SIGNATURE

(Signature of Branch Official with Branch Stamp)

### FOR HEAD OFFICE USE ONLY (SHARE DEPARTMENT)

As per application by member/s / applicant dated       , we recommend to sanction the necessary changes as mentioned above.

	CLERK	OFFICER	DEPUTY GENERAL MANAGER
EMPLOYEE NO.			
SIGNATURE			

Above mentioned Changes are sanctioned. Date

\_\_\_\_\_  
Chairman / Vice-Chairman

Remark \_\_\_\_\_

Above changes in SHR \_\_\_\_\_ are noted on