

# Media Announcement Form

Date: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Ministry Name: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

## Bulletin Announcements

Desired Bulletin Date(s): \_\_\_\_\_

*Please note submissions must be turned in at least 2 weeks prior to desired Bulletin date—Please see the website for exact Bulletin deadlines.*

## TV Monitor Announcements

Desired Date(s): \_\_\_\_\_

*Please note Monitors are updated on Mondays.*

## Website Information

Section to be changed: \_\_\_\_\_

*Please note Website is updated on Mondays*

Please complete the above form and email along with content, pictures and graphics to [ccaughman@stfac.org](mailto:ccaughman@stfac.org)

**\* Content**—Media Editors reserves the right to edit content