

**MANUFACTURER'S APPLICATION FOR  
REGISTRATION (MAR)**

1. Strike out whichever is not applicable.
2. This information be submitted to the respective registration authority. Documentary evidence for relevant clause to be enclosed.
3. All pages of this application and enclosures are to bear full signatures with the Stamp, serially numbered and linked with relevant Para.
4. This Appendix contains eight pages and Annexure I & II.
5. This information will be treated as 'Confidential'.

**PART-I**

**A-1.1 Administrative Information**

a.	Name of the Manufacturer	
b	Addresses with Telephone No. and registered mobile No. with STDcode/Fax/ E-mail:	
	Registered Office	
	Factory/Work	
	Branch offices if any	
	Name,address, telephone and registered mobile No. of the MD/ Proprietor.	
c	Category of Industry (attach registration docs)	Large- Scale / MSME
d	Nature of company (attach: registration docs)	Proprietary / Private Limited/Public Ltd / Partnership / Joint Venture.
e	Nature of Business	Manufacturer/ Sole Selling Authorised Agent/ Dealer /Assembler / Processor/Re-Packer / Fabricator/Trader
f	Details of Defence Products under production, if any	Mention Supply Order No. and Description of store
g	Details of Registration: copies of registration Certificate	NSIC/MSME/SSI/DGS&D/Other Attach Defence Dept/Other Government Dept / Membership FICCI / ASSOCHAM /CII or any other Industrial

		Associations
h	Corporate Identity Number (CIN)/Udyog Aadhar(MSME Registration Number( for Start-ups)	
j	Have you earlier applied for Registration with DGQA. If yes, Please give details.	YES / NO
	i)Authority to whom applied with Date  ii)Item(s) applied for  iii)Reasons for Non Registration	
k	ISO-9001:2008/ ISO 9001:2015 Certified/AS/ATF certified  (Attach copy of the latest certificate)	YES / NO
l	Area of Factory/Works is on	a)Covered Area m <sup>2</sup> b)Uncovered m <sup>2</sup> c)Bond Rooms m <sup>2</sup> d)No. of Bond Rooms m <sup>2</sup> e)Production Area m <sup>2</sup> f)Testing Area m <sup>2</sup>
m	Capital outlay	
n	Name of Bankers, A/c No. Addresses of the Bank	
o	Electric Power Capacity	Sanctioned / Installed / Standby/ Power back up

**Note** –Attach proof of ownership and detailed site plan of layout of premises, clearly depicting various areas e.g. production area. Approximate Location of plant/machinery stores, bond rooms, inspection area etc.

(p) Does product being considered fall under:

- |  |          |
|--|----------|
| 1) Cost Audit (report) Rules 1968  | YES / NO |
| 2) Fire Safety or Explosive Regulations<br>(Details of license/compliance) | YES / NO |
| 3) Central pollution Control norms   | YES / NO |
| 4) Other Government Regulatory norms                                       | YES / NO |

(q) Details of Manpower Employed:

1. Admin

2. Technical

i) Skilled

ii) Unskilled

3) No. of shifts for manufacture of Stores seeking registration. Attach Regulatory certificate.

(r) Attach Self attested copies of under mentioned documents.

1) Audited Balance Sheet, profit /loss statement and Total accumulated losses, if any (past 02 years for LSI/MSME and 01 years for startup).

Give Details

2) Present net worth of manufacturer.

Available/Not Available

3) Source of finance with Give Details borrowing limits & Bank Guarantee.

Available/Not Available

4) Attach copy of PAN/TAN/ Service Tax/ VAT/ GST/Income Tax certificate for 3 years.

5) Details of pollution Clearance Certificate. Attach copy

Available / Not Available

6) Relevant information with complete details about sister concerns / subsidiaries, if any.

Available / Not Available

7) Facilities for Water, Fire Fighting, Security & Medical. Attach documents (i), (ii), (iii) &(iv).

8) Copy of other Relevant Regulatory certificates for stores/equipment for which Registration sought including factory Licence.

- 9) Attach copy of Digital signature Certificate issued by National Informatics Centre (Mandatory requirement for e-Procurement Cases).
- 10) Attach MoU with the manufacturer on a stamp paper in case of Sole Selling Agents / Marketing Firms.
- 11) LSI/MSME registration certificate.
- 12) In case of land / *property is on lease, copy of agreement.*
- 13) Copy of GOI authorizing number of shifts w.r.t defence stores for which Registration is sought.

## **PART II**

### **A-2.1 Technical Information**

**A-2.1.1** Details of Defence Stores for which Registration is sought (if it is product specific):

<b>S. No.</b>	<b>Nomenclature of Store</b>	<b>Cat. Part No/NSN</b>	<b>Drawing No.</b>	<b>Specification No.</b>

**A-2.1.2** Details of foreign collaboration, if any:

<b>S. No.</b>	<b>Product</b>	<b>Name &amp; Address of Collaborator</b>	<b>Year</b>	<b>Validity</b>

**A-2.1.3** Details of Supply Orders executed during last three years with respect to stores/equipment for which registration sought, if any:

<b>S. No.</b>	<b>Order placing authority</b>	<b>Supply No. &amp; Date</b>	<b>Nomenclature of store &amp; Qty</b>	<b>Date of Last Supply</b>	<b>Value of supply order in RS</b>

**A-2.1.4 a)** Details of bought out items (Component/Sub Assy/Assy/Processes) from sub-contractors: (Attach copies of agreements/ MoU on Stamp paper):

<b>S. No.</b>	<b>Item</b>	<b>Comp/Assy/ Sub-Assy/Process</b>	<b>Name &amp; Address of the sub-Contractor*</b>

b) Details of Testing / Quality check done by Sub contractors (Attach copies of agreements / MoU on Stamp paper).

<b>S. No.</b>	<b>Item</b>	<b>Details of test</b>	<b>Name &amp; Address of the sub-Contractor/ Laboratory*</b>	<b>Agreement</b>

**A-2.1.5 Source of Raw Material/ Product:**

S. No.	Details of Material/Product used	Source	Brief Description
	Imported/ Indigenous		

**A-2.1.6 Complete details on facilities & infrastructure available as per following format:**

a) Plant and machinery specific to item (s) for which Registration is sought:

Item	Description of Machine & its Specification	Capacity	Make & Model	Quantity	Date of Purchase

b) Tool Room, Meteorology & Test Equipment Facilities:

Item	Type of Instruments/ Test Equipment	Make / Model & Quantity	Date of Purchase	Calibration done on	Frequency for Calibration

**\*\*Attach relevant calibration certificate.**

- c) Design and Development: YES / NO  
facilities available (If Yes, enclose a declaration with details as per Para f (2) Design & Development of MQSR Part I of **Appendix 'E'**).
- d) Is the manufacturer committed & willing to supply YES / NO  
spares for service life of the store. If Yes, give Undertaking.
- e) Furnish the following details with relevant certificate and documents:
- 1) Inspection & quality control of
    - i) Raw material/Input material
    - ii) Components.
    - iii) Semi finished product.

- iv) Sub assemblies
- v) Assemblies

2) Assistance from central agency for testing/calibration etc.

3) Laboratory / Drawing Room Facilities available

i) Facility for reverse engineering.

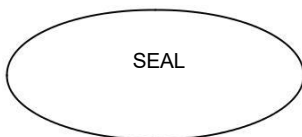
4) Flow process chart of item for which registration is sought.

5) Details of estimated production Capacity of the Defence stores for which registration is sought.

f) Future plan (if any) in respect of Expansion:(Attach extra sheets)Program, Installation of additional Machines/ tool facilities etc.

### **Declaration**

I/We confirm that the information furnished in Part I & II above is correct. In the event of any information given by me/us is found incorrect/false at any time, I/we understand our registration will be cancelled without notice, besides any other appropriate action against me/us.



Seal of the manufacturer

Signature of MD/Proprietor  
Or his authorized  
representative Name with seal

Date :

Place :

**CERTIFICATE FROM INDIAN MANUFACTURER/OEM FOR ITS SOLE SELLING  
AGENT/MARKETING FIRM FOR REGISTRATION**

(This Annexure consists of one page only on the letter head of Indian  
Manufacturer/OEM and on Judicial Paper)

To,  
Order Placing Authority

**Indian Manufacturer/OEM Certificate for its Sole Selling Agents/Marketing Firms for  
Registration**

Sir,

1. We, M/s \_\_\_\_\_ (name and full address of Indian manufacturer/OEM) hereby confirm that M/s \_\_\_\_\_ (name and address of its Sole Selling Agents/Marketing Firms) are our Sole Selling Agents/Marketing Firms.

2. We Confirm that:

a) We have authorized M/s \_\_\_\_\_, our Sole Selling Agents/Marketing Firms to represent us and act on our behalf on all matters pertaining to manufacture and supply of the products against the supply orders placed on us/them.

b) We also take full responsibility for the acts/omissions committed by M/s \_\_\_\_\_. All claims and disputes if any, arising out of defects/poor quality of stores supplied by M/s \_\_\_\_\_ or by us would be settled by the parent company.

c) The goods supplied to Consignee will be brand new, in our current production and conforming to Indian conditions as per technical specification.

d) Our OEM standard Guarantee/Warranty shall be applicable for our products supplied by aforesaid firm to the Procurement Agencies.

e) In the event of termination/closure of the aforesaid Sole Selling Agents/ Marketing Firms, we shall immediately inform the same to the OPA and QA Authorities.

3. We M/s \_\_\_\_\_ are willing to get our manufacturing facility assessed for Registration in terms of JSG 015: 2021.

- a) Signature on behalf of the Indian Manufacturer/OEM.
- b) Name of authorized signatory on behalf of the Indian Manufacturer/OEM.
- c) Designation/Position of authorized signatory in the Indian Manufacturer/OEM.
- d) Full address of the Indian Manufacturer/OEM with stamp/Seal.

Place :

Date :

**JOINT UNDERTAKING TO BE SIGNED BY PARENT COMPANY & ITS SOLE SELLING AGENT/MARKETING FIRM WHEN THEY DO NOT COMPLY WITH PROFITABILITY AND TURNOVER REQUIREMENT BUT PARENT COMPANY COMPLIES**

**(This Annexure consists of one page only)**

1. "Notwithstanding that Registration Certificate and Supply Orders are awarded to the M/s \_\_\_\_\_ (Sole Selling Agent/Marketing Firm), the (Parent Company) and M/s \_\_\_\_\_ (Sole Selling Agent/Marketing Firm). Jointly and severally, undertake the following:

a) M/s \_\_\_\_\_ (Parent Company) as well as M/S \_\_\_\_\_ (Sole Selling Agent/Marketing Firm). Jointly and severally, undertake to abide by all terms & conditions of Registration & supply orders and corresponding performance of supply orders thereof in all respects including timely delivery as well as required quality of the product, Fall Clause and Warranty/Guarantee obligations.

b) The named M/s \_\_\_\_\_ (Parent Company) as well as M/s \_\_\_\_\_ (Sole Selling Agent/Marketing Firm), jointly as well as severally shall be liable/responsible and accountable for due performance of the supply order as well as supplies thereof in all respects and also for all such claims of the purchases arising thereof including legal liability in competent court of law."

**NOTE** - The above joint undertaking should be signed & dated by authorized person on behalf of M/s \_\_\_\_\_ (Parent Company) as well as M/s \_\_\_\_\_ (Sole Selling Agent/Marketing Firm). The signing person must attach a necessary power of Attorney evidencing his authority to bind the company on whose behalf the above undertaking has been given.