

Application for Graduation and Diploma or Certificate Order Form

Graduation Fee: \$100 to the Fiscal Office

ANTIOCH UNIVERSITY
 SANTA BARBARA
 602 Anacapa Street
 Santa Barbara, CA 93101
 805-962-8179 • Fax: 805-962-4786

Must be completed and submitted during your FINAL term.

Submit this form to the Fiscal Office along with your payment. **Cash is not accepted.** If you wish to pay via credit card, you may stop by the Fiscal Office or provide credit card payment over the phone by calling 805.962.8179 x 5103. If you received Financial Aid while in attendance at AUSB, you will receive an email from the Financial Aid Office regarding a Financial Aid Exit Interview form, which can be completed online.

Student ID#: _____

 First Middle Last

 Address*

 City State Zip

 Email

() _____
 Home Phone

() _____
 Work Phone

Degree (please select one):

- BA MAE MAEx
 MACP MAP MBA
 MEd/TC PsyD
 Clear Credential Certificate
 Dual Credential Certificate
 Multiple Subject Certificate

Graduation Term (please select one):

- Summer Fall
 Winter Spring

Year: _____

*Your diploma will be sent via Certified mail to the address provided above. Diplomas mailed to an international address will be sent via regular First Class International mail unless an additional fee is paid for certification of delivery.

Please update my address in my official school records.

Student Signature: _____ **Date:** _____

My signature on this form indicates that I have checked my credit report to make sure there are no credits missing or, if there are, that I have contacted the Registrar's Office to find out why. Also, I understand if I do not complete my learning activities by the end of the term, or have not been granted credit for a course (NO In-Progress allowed), I will have to enroll an additional term to complete my work, pay the Enrollment Maintenance Fee and graduate the following term.

PROVIDE YOUR NAME AS IT IS TO APPEAR ON THE DIPLOMA OR CERTIFICATE

(If your diploma name differs from your legal name on file at AUSB, you may be required to provide additional documentation.)

 First Middle Last

FISCAL OFFICE:

 Signature Date

Fee Paid \$_____ Balance \$_____

Upon receipt of the \$100 fee, the Fiscal Officer will review your account and inform you of any balance. All balances owed to the University must be paid before your transcript, diploma or certificate will be released. Please make checks payable to: Antioch University Santa Barbara.

REGISTRAR:

 Signature Date

Upon receipt of this form, the Office of the Registrar will review your file to verify eligibility for graduation and, if you qualify, order your diploma or certificate.

Please note that covers will be distributed to students during the annual commencement ceremony in June.