



## OTA Encyclo-media Session Proposal

Thank you for your proposal to the OTA Encyclo-media Conference. The conference will be held at the Cox Convention Center in downtown Oklahoma City, October 1-2, 2013.

*PLEASE use Adobe Acrobat or Adobe Reader to complete this form. Use of other programs may cause loss of data.*

PLEASE submit proposals by MAY 15, 2013.

PROOFREAD your information CAREFULLY! If your session is chosen, we will use the information you provide in printed materials and on the Grupio Conference App.

If you have any questions, please contact us at [ota.em.conference@gmail.com](mailto:ota.em.conference@gmail.com)

Your submission will be acknowledged via email within 10 business days.

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### Speaker(s) Agreement

By submitting this proposal for the OTA Encyclo-media Conference, we understand:

- Speakers must register for the OTA Encyclo-media Conference and must provide payment for registration.
- Speakers' photographs may be used on the OTA website, both before and after the conference.
- Speakers will provide digital copies of any session handouts to OTA before the conference. These handouts will be posted on an Internet site and/or the Grupio conference app for attendees to download as desired.
- Speakers' names and session information will be added to the Grupio conference app (other information may also be requested for use on Grupio at a later date).

**I/We have read the above statements and agree to comply by checking the box below.**

I agree

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### For OTA Use Only

Receipt Date/Time:

Submission reviewed by:

Accepted:

Rejected:

Session Number Assigned:

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## Session Information

**What is the title of your proposed session?**

**Brief description of your session:**

*Be thorough in your description—but please be concise. You are limited to the space provided.*

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## Session Strands

- TECHNOLOGY – Teaching with Technology, Technical Support, Leadership for Technology, Vision and Planning
- LIBRARY MEDIA – Information Literacy, Advocacy, Instructional Technology, Technical Resources, Reading and Literacy, Library Media Programming
- GIFTED AND TALENTED – Serving the Gifted Student, Using Technology with Gifted Students, Differentiated and Accelerated Services, Programming Options, The Law Regarding Gifted Education
- SCHOOL COUNSELING – Classroom Guidance, Children and Grief, Legal and Ethical Issues, Domestic Violence and Child Abuse, ACE, Dropout Prevention
- CURRICULUM AND INSTRUCTION – Common Core, The Intelligent Classroom, Teaching and Learning with Web 2.0 Tools, ACE, Dropout Prevention
- SCHOOL ADMINISTRATION – Legal and Ethical Issues, Social Networking, E-Rate, Marketing and Advocacy, Cyberbullying, Safety Issues

**Please identify the strand for your proposed session.**

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## Target Audience

**Please identify the target audience for your proposed session.**

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## Session Format / Equipment Needs

NOTE: All rooms will have wireless Internet access and a projector/screen. You will need to bring your own presentation computer and cable to connect it to a projector.

### **Which format best suits your proposed session?**

*NOTE: If your session is chosen, we may ask you to switch to a different format depending on conference logistics.*

### **Will you need an interactive whiteboard for your proposed session?**

*NOTE: SMART Board will be the brand provided.*

### **Please describe any special format or equipment requests for your proposed session.**

*NOTE: We will contact you to discuss the feasibility of your request. Conference logistics and costs will be determining factors in evaluating requests.*

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# Oklahoma Technology Plan Minimum Requirements

Please check all areas addressed by your proposed session, if applicable.

- ⇒ **1. Strategies for improving academic achievement and teacher effectiveness**  
a description of how the applicant will use Ed Tech funds to improve the academic achievement, including technology literacy, of all students attending schools served by the LEA and to improve the capacity of all teachers in schools served by the LEA to integrate technology effectively into curriculum and instruction.
- ⇒ **2. Goals**  
a description of the applicant's specific goals, aligned with challenging State standards, for using advanced technology to improve student academic achievement.
- ⇒ **3. Steps to increase accessibility**  
a description of the steps the applicant will take to ensure that all students and teachers have increased access to technology. The description must include how the applicant will use Ed Tech funds to help students in high-poverty and high-needs schools, or schools identified for improvement or corrective action under Section 1116 of Title I, and to help ensure that teachers are prepared to integrate technology effectively into curricula and instruction.
- ⇒ **4. Promotion of curricula and teaching strategies that integrate technology**  
a description of how the applicant will identify and promote curricula and teaching strategies that integrate technology effectively into curricula and instruction, based on a review of relevant research and leading to improvements in student academic achievement.
- ⇒ **5. Professional development**  
a description of how the applicant will provide ongoing, sustained professional development for teachers, principals, administrators, and school library media personnel to further the effective use of technology in the classroom or library media center.
- ⇒ **6. Technology type and costs**  
a description of the type and costs of technology to be acquired with Ed Tech funds, including provisions for interoperability of components on a 3-year basis.
- ⇒ **7. Coordination with other resources**  
a description of how the applicant will coordinate activities funding through the Ed Tech program with technology-related activities supported with funds from other sources.
- ⇒ **8. Integration of technology with curricula and instruction**  
a description of how the applicant will integrate technology (including software and electronically delivered learning materials) into curricula and instruction, and a timeline for this integration.
- ⇒ **9. Innovative delivery strategies**  
a description of how the applicant will encourage the development and use of innovative strategies for the delivery of specialized or rigorous courses and curricula through the use of technology, including distance learning technologies, particularly in areas that would not otherwise have access to such courses or curricula due to geographical distances or insufficient resources.
- ⇒ **10. Parental involvement**  
a description of how the applicant will use technology effectively to promote parental involvement and increase communication with parents, including a description of how parents will be informed of the technology used.
- ⇒ **11. Collaboration with adult literacy service providers**  
a description of how the program will be developed, where applicable, in collaboration with adult literacy service providers.
- ⇒ **12. Accountability measures**  
a description of the process and accountability measures that the applicant will use to evaluate the extent to which activities funded under the program are effective in integrating technology into curricula and instruction, increasing the ability of teachers to teach, and enabling students to reach challenging State academic standards.
- ⇒ **13. Supporting resources**  
a description of the supporting resources, such as services software, other electronically delivered learning materials, and print resources, that will be acquired to ensure successful and effective uses of technology.

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## Speaker Information

Please proofread your information CAREFULLY!

If your session is accepted, some of the information below will be included in the printed materials and on the Grupio Conference App.

We will contact the main contact person to gather additional information.

**Speaker 1 First Name:**

**Speaker 1 Last Name:**

**Speaker 1 is representing:**

*School, District, Company, Institution, Organization, etc.*

**Speaker 1 Email Address:**

**Speaker 1 Phone Number:**

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**Speaker 2 First Name:**

**Speaker 2 Last Name:**

**Speaker 2 is representing:**

*School, District, Company, Institution, Organization, etc.*

**Speaker 2 Email Address:**

**Speaker 2 Phone Number:**

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**Speaker 3 First Name:**

**Speaker 3 Last Name:**

**Speaker 3 is representing:**

*School, District, Company, Institution, Organization, etc.*

**Speaker 3 Email Address:**

**Speaker 3 Phone Number:**

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**Speaker 4 First Name:**

**Speaker 4 Last Name:**

**Speaker 4 is representing:**

*School, District, Company, Institution, Organization, etc.*

**Speaker 4 Email Address:**

**Speaker 4 Phone Number:**

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## Main Contact Person Information

Please provide contact information so that we may contact you regarding your proposal. This person will be responsible for passing information on to others as needed. This person will also be responsible for submitting additional information as needed.

Make sure that you provide a number and email address where you can be reached—even during the summer.

**Contact Person First Name:**

**Contact Person Last Name:**

**Contact Person Phone Number 1:**

*This phone number will be the first one used if we need to contact you.*

**Contact Person Phone Number 2:**

*This phone number will be used if you cannot be reached at the first number.*

**Contact Person Email Address:**

*Make sure that this is an account that you will check often—even during the summer.*

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**Save**

**Submit via Email**

Submit your proposal via email. Either use the "Submit via Email" button to open your email program directly from this form or use the

"Save" button to save the completed form to your computer and then attach it to an email to ota.em.conference@gmail.com