

JOB DESCRIPTION: Data Analyst Apprentice

Job Profile

Responsible to Data Specialist and Delivery Manager
Location Kaizen Reporting Head Office, 12 Groveland Court, London EC4M 9EH

Overview

We are a multi-award winning RegTech company on a mission to transform the quality of regulatory reporting in the financial services industry. We've combined regulatory expertise with advanced technology to develop our market-leading quality assurance services. Unique in being able to fully assess data quality, our services are used by some of the world's largest investment banks, asset managers, hedge funds and brokers, helping them to reduce costs, improve quality and increase confidence in their regulatory reporting.

Job summary

We're a fast-growing regulatory technology company on a mission to help our clients meet their regulatory reporting obligations. We're looking for a motivated and talented individual with a passion for data to become our next data analyst apprentice. The role will cover data analysis and some applications development with room to grow and develop. You will be exposed to a variety of trade regulations with the potential to build a comprehensive understanding within this niche space, as well as on-the-job training towards a data analyst qualification.

Key activities and responsibilities

- Conduct detailed analysis across a broad range of data sources, producing timely and concise results.
- Collaborate with other data analysts and developers in the team to create & maintain reliable, scalable and flexible platforms and applications. Such projects must be well tested and delivered according to the project schedule.
- Respond to problems or issues in a timely fashion, ensuring minimum disruption to service.
- Executing test cycles on client data as required.
- Ad-hoc data capture and data cleansing.
- Desire and capacity to learn and understand trade regulations to further build out our existing industry leading services
- Supporting Line Manager as well as the Lead Data Engineer / Scientist in delivering client engagements.

Person specification

Skills

- Excellent problem solving skills and extraordinary levels of common sense
- Exceptional organisational & prioritisation skills, with the ability to work autonomously
- Great verbal and written skills that can be tailored to a wide range of audiences

Experience

- Comfortable and able working with data
- Working to a deadline
- Experience working within a team

Characteristics

- An inquisitive mind with a keen eye for detail
- Innovator with excellent problem solving skills
- Willingness to learn and develop your skill set
- Adaptable and comfortable working within a dynamic and fast paced environment
- Team player and creates a positive team spirit
- Ability to prioritise and work autonomously
- Strong work ethic and goes the extra mile

Desirable qualifications

- Programming experience, ideally Python, would be an advantage
- Proficient in computer science and maths, ideally to A Level.

What you'll get in return

- A competitive salary package
- Private healthcare, gym membership contribution and regular team socials
- Working within a culture of empowerment, innovation and collaboration
- Opportunity for career growth and to play a key role in a pioneering growth company.

For further information, please contact careers@kaizenreporting.com