

****This Form is for Board of Trustee Members Only****

2023 Classified Employee of the Year Awards
Scoring Form

Employee Name: _____

Community College District: _____

Job Title: _____

Document(s) provides evidence of: (Total Points = 60)	Possible Points	Points Given
Commitment to the <i>Vision for Success</i> and equitable student outcomes. Examples provided.	1-10	
A Commitment to higher standards of job performance and professionalism. <ul style="list-style-type: none"> • Demonstrates competency and knowledge on the job to serve a diverse student population • Plays a leadership role in employee/management collaboration • Promotes collaboration within the work environment • Is committed to high standards of performance • Exemplifies professionalism at all times • Steps up to cooperatively work through problems 	1-15	
Commitment to serving the institution's diverse student population through participation in college, professional and/or community activities. <ul style="list-style-type: none"> • Involvement in college and/or district activities • Organizes others within the work environment • Promotes open communication among work groups • Willingness to take the extra step 	1-15	
Commitment to serving as a leader beyond the local institution through service in local, statewide and/or national activities. Evidence of activities that reveal leadership through participation in employee organizations and the local community. <ul style="list-style-type: none"> • Involvement in professional and/or community volunteerism/activities • Organizes others within the community • Acts of service above and beyond the call of duty 	1-15	
Up to five points are possible for additional information.	1-5	
Total Points (maximum 60)	5-60	

Rank: _____ of _____ Signature of Reviewer: _____