



Application for DEP Certification in Erosion and Sediment Control Practices

*****See Instructions for Completing & Submitting Application on Next Page*****

Certification Candidate: _____

Date of Application: _____

Company Info (Used for Online Certification Listing):

Company Name: _____

Company Address: _____

Company Telephone #: _____

Email Address: _____

1. Classroom Training:

In-person; Training Date: _____ Town: _____

Online; Final Certificate # NPS59 _____

To become certified, individuals must complete the 8-hour training course, "[Basic and Advanced Erosion Control Practices](#)" and then demonstrate understanding and proper use of erosion and sedimentation control practices by submitting photos and a narrative of a project where the applicant had a role in the selection, installation, maintenance, or inspection of the site's controls.

Address of Construction Site: _____

(Or attach location map, plans, or provide GPS coordinates)

2. Demonstrate Proper BMP Selection & Installation

A. Photos: Please submit a **minimum of six (6) photos** of the BMPs used at the site. The six photos should include:

- Two (2) photos** showing an overview of the entire construction site. These should show gradients and location of resource(s) being protected and include the locations of BMPs selected for this demonstration.
- Two (2) photos of approved BMP #1** (must be installed per [Maine DEP BMP Manual](#)) used at the site. The photos should demonstrate the proper selection & installation of the BMP.
- Two (2) photos of approved BMP #2** (must be installed per [Maine DEP BMP Manual](#)) used at the site. The photos should demonstrate the proper selection & installation of the BMP.

NOTE: Inspectors may substitute this requirement for a formal inspection report including at least 6 photos with descriptions, installation observations, identification of problems, deficiencies, or maintenance needs, and appropriate action items for a site they personally inspected.

B. Narrative on Selection and Installation of BMPs

- Attach a short narrative (or include in an email) that describes how the BMPs were selected, how the location was selected, and address the applicant's role at the site.

"I hereby certify that the photos submitted are of the construction site I have personally worked on and am utilizing to obtain certification in erosion control practices for the Department of Environmental Protection. I also authorize staff from the Department of Environmental Protection to access my construction site to verify the authenticity of the photos."

Signed: _____ Date: _____



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Instructions for Completing and Submitting the Certification Application

Classroom Training (*Application requirement #1*)

The initial course to qualify for certification can be completed online or in-person. For in-person training, enter the date and location of the training. We will confirm your completion using the sign-in sheets from the class. For online trainings, include "Unique Certificate ID" found on the left side of your final course completion certificate. The final certificate is sent by email after completing the course, registering and paying the \$75 fee.

Demonstration of BMPs through Photos (*Application requirement #2-A*)

After completing a course in Basic and Advanced Erosion Control Practices provided by the Department, select a construction site that you are working on. It does not need to be in the Shoreland Zone but the site must be under construction and must incorporate at least two (2) different erosion and sediment control best management practices (BMPs) found in [DEP's Erosion Control BMP Field Guide for Contractors](#).

- Photograph an overview of the entire site using at least two (2) photos;
 - Mark the approximate location of where you took the BMP photos on the general site photos on a plan or aerial photo or include a description in your email of the locations.
 - These photos should allow reviewer(s) to see grades and locations of BMPs
- Photograph the two BMPs you have installed properly. Photos should be taken from different angles to show different sides of the BMP, and close enough to see that they are installed correctly. Two BMPs (4 photos total) are required and must be selected from the [Maine DEP BMP Manual](#).

Inspectors may substitute this requirement for a formal inspection report including at least 6 photos with descriptions, installation observations, identification of problems, deficiencies, or maintenance needs, and appropriate action items for a site they personally inspected.

Narrative (*Application requirement #2-B*)

Applicants must submit a short narrative with the application and photos describing the applicant's role at the site, the BMPs selected and why that BMP was selected. Attach the narrative to the email with the application or attach a separate sheet.

Up to five trained personnel may be certified on one site using the same photos but each candidate must submit a separate and signed application form and unique narrative.

Submission

Submit the application, the six photos, and brief narrative by mail or via email to the address below. Please allow 14 days for review and decision on application materials.

John.maclaine@maine.gov

John Maclaine
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