



Date Received: _____
Contact Date 1: _____
Contact Date 2: _____
Interview Scheduled: _____

For ALL application and intake questions, call 920-843-7269

COTS, Inc. Women's Program Application

Referred by _____

Name _____

Last

First

MI

Other Names/Aliases Used _____

Date of Birth _____ Soc. Sec. # _____

Phone # _____ Email _____

Current Address _____

Street

City

State

ZIP

How long

Employer _____ Date Started _____

Hourly Wage _____ Hours per week _____

Do you receive: ☐ SSI ☐ SSDI ☐ Unemployment What is your total monthly income? \$ _____

☐ Yes ☐ No Do you require special accommodations?

☐ Yes ☐ No If yes, are you able to care for yourself?

☐ Yes ☐ No Does someone help care for you (Clarity Care, etc.)?

☐ Yes ☐ No Have you stayed at COTS before?

If yes, when? _____

☐ Yes ☐ No Are you a veteran?

If yes, what branch? _____

☐ Yes ☐ No Are you on probation/parole?

Agent name: _____ Phone # _____

☐ Yes ☐ No Do you have any special conditions of probation/parole?

If yes, explain: _____

☐ Yes ☐ No Do you have any pending court cases or warrants?

If yes, explain: _____

☐ Yes ☐ No Are you under a civil commitment (mental health, etc.)?

If yes, for what/with whom: _____

Check criteria items below which apply to you:

- ☐ Homeless as defined by HUD*
- ☐ Ability to pay program fee and security deposit upon intake**
- ☐ Employed or have a legal source of income (ongoing ability to pay monthly program fees**)
- ☐ Commit to remain alcohol/drug free while in COTS program; be willing to submit to screening if suspected of use
- ☐ Commit to participate in COTS programs, work with COTS staff, set up/work toward individualized goals as agreed upon with the COTS staff

COTS, Inc. ♦ PO Box 1645 ♦ Appleton, WI 54912 ♦ Fax (920) 734-4732 ♦ www.appletoncots.org

Women's Program ♦ 1003 W. College Avenue ♦ Appleton, WI 54914 ♦ Phone 920-843-7269

Men's Program ♦ 913 S. West Avenue ♦ Appleton, WI 54915 ♦ Phone 920-939-5244

Veterans and Young Adult Program ♦ 819 S. West Avenue ♦ Appleton, WI 54915 ♦ Phone 920-809-5309

**List 3 References (previous landlord, counselor, probation officer, employer, etc.)**

Name: _____ Relationship: _____ Phone: _____

Address: _____
Street City State ZIP

Name: _____ Relationship: _____ Phone: _____

Address: _____
Street City State ZIP

Name: _____ Relationship: _____ Phone: _____

Address: _____
Street City State ZIP

By signing, I verify the above information is accurate to the best of my knowledge and request to be considered for the COTS, Inc. program. I also give permission for COTS, Inc. representatives to obtain and/or release information to/from the references listed above regarding my application to COTS, Inc.

Signature: _____ Date: _____

**Please fax completed application to Jennipher Janness at 920-831-6593,
or email to jjanness@appletoncots.org**

Please submit written answers to the following questions to further the interview process:

1. Why do you want to live at COTS?
2. How would you be a good COTS community member?
3. What goals do you want to achieve at COTS?

***HUD Definition of Homeless:**

- a) *An individual that lacks a fixed, regular, and adequate nighttime residence; or*
- b) *An individual that has a primary nighttime residence that is:*
 - 1) *A supervised publicly or privately-operated shelter designed to provide temporary living accommodations (including welfare motels, congregate shelters, and transitional housing for the mentally ill)*
 - 2) *An institution that provides a temporary residence for individuals intended to be institutionalized; or*
 - 3) *A public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings. This term does not include any individual imprisoned or otherwise detained under an Act of the Congress or a State Law*

** COTS Program Fees ** Effective January 1, 2016		
Program	Security Deposit	Monthly Fee (1st year)
Men's Program	\$100	\$275
Women's Program	\$100	\$275
Veterans Program	\$100	\$285
Young Adult Program	\$100	\$285
Single Mothers with Young Children Program	\$100	\$275, plus \$25 per child

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