

DEPARTMENT OF NATIONAL DEFENCE (DND)



ANNEX B - PROPOSAL TECHNICAL EVALUATION PLAN
FOR THE
PROVISION OF TACTICAL AND FLIGHT
TRAINING ON THE CF188 ADVANCED DISTRIBUTED COMBAT TRAINING
SYSTEM (ADCTS)

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1.0 INTRODUCTION

1.1 Purpose

1.1.1 The purpose of the Evaluation Plan is to select a successful Bidder responding to the request for proposal (RFP) for the provision of training services on the CF188 Advanced Distributed Combat Training System (ADCTS).

1.1.2 This Evaluation Plan provides the Department of National Defence (DND) and Public Works and Government Services Canada (PWGSC) with the plan, methods, and procedures needed to evaluate Bidders' proposals. Execution of this plan will result in the overall ranking of the proposals and a recommendation of a Bidder to be selected as a Contractor for the production of the provision of training services. All of the evaluation criteria, including their weights, will be published as part of the ADCTS Training RFP, so that bidders will be fully aware of each criterion's relative importance. Furthermore, Bidders will be required to complete an Evaluation Feedback Matrix for their proposal.

1.2 Objectives

1.2.1 The specific objectives of this Evaluation Plan are to:

- a. Support the evaluation of Bidders' proposals in a consistent, unbiased, credible, and accurate manner;
- b. Develop appropriate evaluation elements, sufficiently in advance to ensure that the RFP reflects all of the necessary requirements regarding proposal format and content so as to facilitate a proper evaluation;
- c. Ensure that the DND Technical Authority (TA), and the Evaluation Team understand the detailed approach to be used in carrying out the evaluation;
- d. Provide operating procedures to guide the members of the evaluation team in carrying out their specific responsibilities in the evaluation of Bidders' proposals;
- e. Ensure that, once the evaluations are completed, credible debriefings can be conducted; and
- f. Provide a structured approach for the process and the recommendation for contract award.

2.0 MANDATORY AND RATED REQUIREMENTS

2.1 Mandatory Requirements

2.1.1 A mandatory requirement is defined as a requirement that must be met in order for the Bidder's proposal to be considered a 'compliant proposal', i.e. if a proposal does not meet one or more of the mandatory requirements, then it will be considered a 'non-compliant proposal', and will not proceed any further in the evaluation.

2.2 Rated Requirements

2.2.1 A rated requirement is one where it is specified within the RFP that a Bidder's proposed method of meeting the requirement will be evaluated and scored against a set of evaluation criteria. The evaluation criteria propose a set of conditions the Bidder response must meet in order to receive a particular score.

2.2.2 For a rated requirement, the Bidders' response of compliance to the requirement will be assessed and scored by an Evaluation Team as per the procedure listed within this plan.

3.0 PROPOSAL EVALUATION STAGES

3.1 Step 1: PWGSC Receipt and Initial Screening of Proposals

3.1.1 All proposals shall be received by the PWGSC Bid Receiving Unit by the RFP closing date, and forwarded to the PWGSC Contract Authority (CA).

3.1.2 Following bid closing, the CA will carry out a summary review of the mandatory requirements identified in the solicitation, including:

3.1.2.1 that the bidder has provided the correct number of copies of the proposal; and

3.1.2.2 that the financial information has been kept in a separate volume from the technical portion of the bidder's proposal.

3.1.3 Following completion of the initial mandatory requirement verification, the CA will separate the proposals for distribution. The CA will retain one set of the Bidders' technical proposals and all financial volumes. The CA will forward the technical proposals to the DND Procurement Officer for subsequent technical evaluation by the Evaluation Team.

3.1.4 The CA shall keep the price proposals separate from the technical proposals so that the technical evaluation can proceed without financial bias. The contents of the price proposals shall be considered by the CA after the technical evaluation is completed.

3.2 Step 2: Evaluation Team Preparation

3.2.1 Preparation Briefing: Prior to the evaluation, evaluators are required to familiarize themselves with the ADCTS Training Statement of Work and the procedures contained in this Proposal Evaluation Plan. The Evaluation Team Leader (ETL) will provide a short, mandatory briefing to all evaluators to review these requirements at the commencement of the evaluation.

3.2.2 Each member of the Evaluation Team will be required to sign the Non-Disclosure Agreement found in Appendix B.

3.2.3 Proposal Read-In: The Evaluation Team will complete an initial review of the technical proposals and shall read their assigned portions of the technical proposals once in its entirety

prior to commencing the assessment and scoring activities. The Evaluation Team will raise any clarifications required.

3.3 Step 3: Compliance Screening

3.3.1 The Evaluation Team will use the Proposal Technical Evaluation Matrix, found in Appendix C, to determine if proposals are compliant.

3.3.2 The CA will confirm the proposals' compliance with the mandatory financial capability requirement.

3.4 Step 4: Detailed Evaluation of the Technical Proposals

3.4.1 This step will be conducted using a team of several persons, each responsible for evaluating one or more sections of the proposals.

3.4.2 The Evaluation Team will evaluate the technical proposals against the requirements of the RFP and against the evaluation criteria, found in Appendix C.

3.4.3 Bidders are instructed to address each requirement within the RFP in sufficient depth to permit a complete analysis and assessment by the Evaluation Team.

3.4.4 Bidders may be requested to provide clarifications at any time during the evaluation process and will be given seventy-two (72) hours from the time of notification by the CA, or a greater mutually agreed upon period, to respond in writing to any questions raised by the Evaluation Team.

3.4.5 Upon completion of the evaluation, the results will be provided to the CA.

3.5 Step 5: Price Evaluation

3.5.1 Following the technical evaluation, the proposed price and the additional pricing information included in the Bidder's Price Proposal will be evaluated.

3.6 Step 6: Ranking of Bidder's Proposals

3.6.1 The Evaluation Team will complete the evaluation and will rank the compliant Bidders based on their overall point scores. This highest result will then be ranked in descending order. See section 4.0 for details on the scoring process.

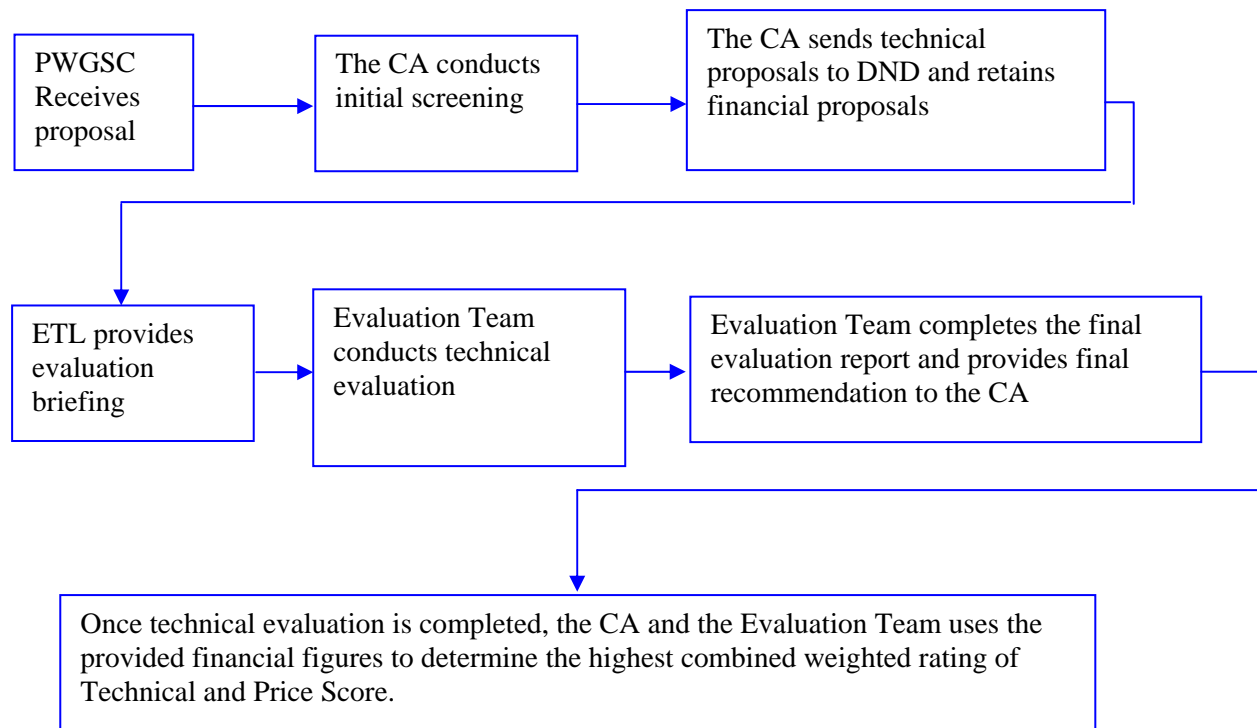


Figure 3.6: Summary of the evaluation process

3.7 Step 7: Contract Award

3.7.1 Once the selected Bidder has been determined the proposed Contract will be processed for approval within PWGSC before award. The Contractor must not proceed with the work until the CA has provided notification that the Contract has been awarded.

4.0 EVALUATION SCORING

4.1 Mandatory Requirements Evaluation

4.1.1 Mandatory requirements must all be met. The mandatory requirements within this RFP consist of:

- 4.1.1.1 'Pre-evaluation requirements' such as those requested by the PWGSC and listed in section 3.1;
- 4.1.1.2 Financial requirements requested by PWGSC, such as financial capability; and
- 4.1.1.3 The requirements listed in the SOW.

4.2 Rated Requirements Evaluation

4.2.1 The Evaluation Team will use the Proposal Technical Evaluation Matrix (Appendix C) to score each rated requirement. The score for all the rated requirements will be totalled to provide a total technical score for each proposal.

4.3 Combining Technical and Price Proposal Evaluation Scores (CA action)

4.3.1 The total score for a proposal requires combining the technical proposal score and the price proposal as shown in Table 4.0, and choosing the Bidder with the highest responsive combined rating of technical merit and price.

Table 4.0: Sample Calculation of Bidder Proposal Scoring

Highest Responsive Combined Rating of Technical Merit and Price Technical Evaluation weight of 60% and Price Proposal Evaluation weight of 40%			
	Bidder 1	Bidder 2	Bidder 3
Technical Score	400	300	250
Price Proposal	\$3.5M	\$3.0M	\$2.5M
Calculation of final ranked score			
	Technical Score	Price Score	Final Score
Bidder 1	$\left(\frac{400}{1040} \times 60 \right) = 23.1$	$\left(\frac{\$2.5M}{\$3.5M} \times 40 \right) = 28.6$	23.1 + 28.6 = 51.7
Bidder 2	$\left(\frac{300}{1040} \times 60 \right) = 17.3$	$\left(\frac{\$2.5M}{\$3.0M} \times 40 \right) = 33.3$	17.3 + 33.3 = 50.6
Bidder 3 *Winning BID	$\left(\frac{250}{1040} \times 60 \right) = 14.4$	$\left(\frac{\$2.5M}{\$2.5M} \times 40 \right) = 40$	14.4 + 40 = 54.4

* Note 1: Bidder 3 will be recommended as it has the highest combined weighted rating of Technical and Price Score.

Note 2: It is understood that actual bidder scores will vary, and this sample calculation does not represent any expectations on the bidder.

5.0 EVALUATION PERSONNEL AND MANAGEMENT

5.1 Evaluation Management

5.1.1 PWGSC and the DND TA will manage the evaluation of the technical proposals. During the evaluation process, the Evaluation Team will draw upon the capabilities and expertise of DND staff as required.

5.2 Evaluation Review Authority (ERA)

5.2.1 The DND Procurement Officer that works with DND TA will be the ERA, and will consult with the CA for assistance as required. The ERA will:

- 5.2.1.1 ensure that the evaluation recommendations meet DND's technical requirements;
- 5.2.1.2 review the technical ranking of proposals based on a Technical Evaluation Report;
- 5.2.1.3 authorize the DND TA to provide recommendations to the CA based on the proposal that best meets DND technical requirements; and
- 5.2.1.4 assist, as required, in securing appropriate departmental approval of the decision documents and/or contract award.

5.3 Evaluation Authority

5.3.1 ADCTS Training Services falls under the authority of the DND TA. The DND TA and the DND Procurement Officer will be the Evaluation Authorities. The Evaluation Authorities are jointly responsible for preparing the Technical Evaluation Report for submission to PWGSC. The Technical Evaluation Report will contain information sufficient to:

- 5.3.1.1 justify the final technical scores and ranking of all proposals; and
- 5.3.1.2 support the contractor selection based on the highest compliant combined rating of technical and price proposal evaluation.

5.4 Evaluation Team Membership

5.4.1 To ensure a fair and thorough evaluation of all proposals, the evaluation team may include representation from the following organizations.

- 5.4.1.1 Directorate of Aerospace Requirements;
- 5.4.1.2 Directorate of Aerospace Equipment Program Management;
- 5.4.1.3 PWGSC; and
- 5.4.1.4 additional Subject Matter Experts (SME) on an as-required basis.

5.5 Evaluation Team Leader

5.5.1 The DND TA shall act as the Technical Evaluation Team ETL and is responsible to:

- 5.5.1.1 Ensure that the Evaluation Team members are familiar with the necessary project documentation, including this Proposal Evaluation Plan;
- 5.5.1.2 Make available and maintain all master copies of technical proposals and evaluation reference documentation;

- 5.5.1.3 Arrange or delegate responsibility for the logistics associated with the evaluation activities (conference room, office space, secure lock-ups, computers etc.);
- 5.5.1.4 Provide an Evaluation Team Preparation Briefing prior to commencement of the evaluation to explain and remind all Evaluators of the rules governing the evaluation;
- 5.5.1.5 Obtain signed non-disclosure agreements (Appendix B) from all Evaluation Team members and maintain them on file;
- 5.5.1.6 Assign responsibility areas to Evaluation Team members;
- 5.5.1.7 Control and oversee all technical evaluation activities;
- 5.5.1.8 Determine and document consensus scoring and findings;
- 5.5.1.9 Promulgate “instructions and guidance to evaluators”;
- 5.5.1.10 Liaise with the ERA or the CA to formally co-ordinate any Questions and Answer clarifications with bidders (as required);
- 5.5.1.11 Document any lessons learned from the technical evaluation;
- 5.5.1.12 Prepare the Technical Evaluation Report; and
- 5.5.1.13 Prepare an appropriate communications plan and/or briefing note(s) regarding the technical evaluation findings.

5.6 Evaluation Team

5.6.1 The technical Evaluation Team members (Evaluators) shall be designated by the EA and be responsible to:

- 5.6.1.1 Read this Proposal Evaluation Plan and conform to the requirements contained herein;
- 5.6.1.2 Read, sign, and comply with the Non-Disclosure Agreement (Appendix B);
- 5.6.1.3 Review, evaluate, and capture findings of the technical proposals assigned to them against the Proposal Technical Evaluation Matrix (Appendix C).
- 5.6.1.4 Maintain up-to-date copies of all technical proposals, associated documentation and all evaluation notes;
- 5.6.1.5 Assist the EA (as required) to co-ordinate information requests to Bidders, and any questions and answers, through PWGSC in the event of incomplete or unclear technical proposals;

- 5.6.1.6 Ensure that the necessary project documentation is understood and available to support the technical evaluation activities; and
- 5.6.1.7 Ensure that all technical evaluation results are treated as sensitive and are kept secure.

5.7 Evaluation Location

5.7.1 The DND TA is responsible for arranging a suitable evaluation location. It is anticipated that the evaluation will be conducted in Ottawa at 400 Cumberland Street. Access to all proposals and evaluation material will be strictly enforced on a “need to know” basis.

APPENDIX A – PROPOSAL SCORING PROCEDURE

Step 1 – Evaluation Team Members Independently Complete the Proposal Technical Evaluation Criteria Appendix C For Each Proposal

Evaluation Team Members complete their evaluation in their assigned areas without prior opinion comparisons with other team members. Scores for each item must correspond exactly to appropriate option provided in the scoring directive column.

Step 2 – The Evaluation Team Leader Reviews Scores on a Per-Section Basis

When all Evaluation Team members have completed the section they were directed to evaluate, the Evaluation Team Leader checks each evaluation item and notes if the scores from all team members were either within one adjacent scoring range (consensus) or were outside of one adjacent scoring range.

Step 3 - The Evaluation Team Leader Finalizes No Contest Scores

For all evaluation items in the section under review in which the scores from all team members were within one adjacent scoring range the Evaluation Team Leader calculates a final score for each item by taking the average of the scores awarded by all applicable Evaluation Team members, then rounding it to an accuracy of one-tenth of a point.

Step 4 - The Evaluation Team Leader Holds Consensus Meetings

For all evaluation items in the section under review in which the scores from all team members were outside of one adjacent scoring range, the Evaluation Team Leader calls a consensus meeting in which the applicable evaluation team members discuss their scores.

The consensus meeting follows this agenda:

- Each applicable evaluation team member explains the rationale for their scores, beginning with those who have given the highest and lowest scores
- Evaluation team members may ask each other questions to increase their common understanding of the value of the bidder's response
- Evaluation team members may change their score, if they so desire, to reflect any change in their understanding of the value of the bidder's response as it applies to the stated requirement. When a score changes, the evaluation team member documents the reason for the change in the Evaluation Matrix. Note: final scores reflect the informed judgement and expertise of evaluation team members and do not have to lie within two adjacent scoring ranges.

Step 5 - The Evaluation Team Leader Finalizes Consensus Scores

For all evaluation items in the section under review for which there was a consensus meeting held, the Evaluation Team Leader calculates a final score for each item by taking the average of the final scores awarded by all applicable Evaluation Team Members, then rounding it to an accuracy of one-tenth of a point.

Step 6 - The Evaluation Team Leader Calculates Final Total Technical/Management Scores

When all sections of the evaluation criteria have been scored, the evaluation team leader tallies the scores, and double-checks the results.

APPENDIX B – PROPOSAL NON-DISCLOSURE AGREEMENT

NON-DISCLOSURE AGREEMENT
TO BE READ AND SIGNED BY ALL
ADCTS TRAINING SERVICES EVALUATION TEAM MEMBERS

I am aware that I am involved in reviewing a portion or portions of the evaluation of bids received in response to the Request for Proposal for the Provisions of Tactical and Flight Training on the CF188 Advanced Distributed Combat Training System (ADCTS).

I acknowledge that I am not permitted to disclose any information relating to any portion of the bid evaluation, to anyone not involved in that portion of the bid evaluation, unless PWGSC's Contracting Authority has specifically authorized such disclosure, regardless of whether the information is or is not classified, or whether the information is or is not commercially sensitive. I also certify that I have no personal dealings with, or vested interest in, any of the companies involved in this project, nor will I use any information contained in any of the proposals for personal gain or for any other unofficial purposes.

Name

Date

APPENDIX C – PROPOSAL TECHNICAL EVALUATION MATRIX

TABLE A: The following table summarizes all the technical mandatory requirements to which Bidders responding to the ADCTS Training Services Request for Proposal must demonstrate compliance. The Bidder must meet all of the mandatory requirements listed in the following table, as well as the Rated requirements in Table B, C & D, plus the mandatory requirements required by PWGSC to be considered for further evaluation in the process.

Doc. Ref.	Ref. Para	Statement of Work Topic	Mandatory (M) Rated (R)	EVALUATION:	Evaluator Ref. _____ Proposal Ref. _____
				Indicate Met / Not Met/ Rated Score	Comments
		Staffing Plan			
SOW	4.1.2	The Bidder has provided a completed a Staffing Plan as per CDRL C06 / DID PM-06.	M		
SOW	4.2	The Staffing Plan shows the minimum number of Instructor Pilot and Console Operator Staff required for each MTC as per SOW para 4.2.1: Cold Lake Instructor Pilots: 5 , Bagotville Instructor Pilots: 3 Cold Lake Console Operator: 2 , Bagotville Console Operators: 2	M		
		Personnel Qualification			
SOW	4.1.3	The Bidder has provided personnel data as per CDRL C03 / DID PM-03 for all proposed personnel.	M		
DID	PM-03 10.3 a.	The personnel data includes at least two references for all personnel listed in the Bidder’s Staffing Plan.	M		
DID	PM-03 10.3 b.	For each of the Bidder’s proposed Instructor Pilots, the personnel data includes evidence of any formal training received, or qualifications held, that are pertinent to the requirements of the Contract, such as copies of the training certifications.	M		
SOW	4.3.1 a.	The personnel data substantiates that each of the Bidder’s proposed Instructor Pilots have previously held, or currently hold, as a minimum, a Pilot Tactical Leadership Level 3 Certificate or equivalent two-ship lead qualification.	M		

Doc. Ref.	Ref. Para	Statement of Work Topic	Mandatory (M) Rated (R)	EVALUATION:	Evaluator Ref. _____ Proposal Ref. _____
				Indicate Met / Not Met/ Rated Score	Comments
SOW	4.3.1 b.	The personnel data substantiates that at least two of the Bidder’s proposed Instructor Pilots previously held, or currently hold, as a minimum, a Pilot Tactical Leadership Level 4 (PTLL 4) Certificate or equivalent four-ship lead qualification. The Staffing plan shows that the Cold Lake and Bagotville MTC has a minimum of one of these Instructor Pilots assigned to it.	M		
SOW	4.3.1 d. 4.4.1 c.	The personnel data substantiates that each of the Bidder’s proposed Instructor Pilots and Console Operators for Cold Lake shall be able to perform all their functions, both oral and written, in English.	M		
SOW	4.3.1 f. 4.4.1 d.	The personnel data substantiates that each of the Bidder’s proposed Instructor Pilots and Console Operators, identified in the Staffing Plan as working at the Bagotville MTC, shall be able to perform their functions, both oral and written, in English and French.	M		
SOW	4.3.1 e.	The personnel data substantiates that at least one of the Bidder’s proposed Instructor Pilots, identified in the Staffing Plan as working at the Cold Lake MTC, shall be able to perform his or her functions, both oral and written, in English and French.	M		
SOW	4.3.1 g.	The personnel data substantiates that each of the Bidder’s proposed Instructor Pilots have at least 500 hours of experience accumulated on one of the following aircraft: CF188, F/A-18, F15, F16, F22, or F35.	M		

Doc. Ref.	Ref. Para	Statement of Work Topic	Mandatory (M) Rated (R)	EVALUATION:	Evaluator Ref. _____ Proposal Ref. _____
				Indicate Met / Not Met/ Rated Score	Comments
SOW	4.3.2	Use scoring sheet in Table B below to rate the Bidder’s proposed Instructor Pilots hours of flying experience. SOW Requirement in para 4.3.2 states: Instructor Pilot experience in excess of 500 flying hours accumulated on one of the following aircraft is an asset, with preference towards aircraft closer in configuration to the CF188 R2 A/B: CF188, F/A-18, F15, F16, F22, or F35.	R		See Table B for scoring sheet
SOW	4.3.3	Use scoring sheet in Table C below to rate the Bidder’s proposed Instructor Pilots instructor experience. SOW Requirement in para 4.3.3 states: Instructor Pilot work experience as an instructor is an asset, with preference towards instructor time on an aircraft closer in configuration to the CF188.	R		See Table C for scoring sheet.
SOW	4.3.4	Use scoring sheet in Table D below to rate the Bidder’s proposed Instructor Pilots Tactical Leadership Level. SOW Requirement in para 4.3.4 states: An Instructor Pilot who has previously held a Pilot Tactical Leadership Level 4a or 5 Certificate is an asset.	R		See Table D for scoring sheet.
SOW	4.3.5.1	The proposed Instructor Pilots designated as Training Managers in the Bidder’s Staffing Plan shall additionally have at least five years of relevant experience of a similar scope as that required by section 5.2 of the SOW, and has substantiated this experience in his or her resume included in the personnel data.	M		
SOW	4.4.1	The personnel data substantiates that each of the Bidder’s proposed Console Operators have previously held one or more of the following positions:	M		

Doc. Ref.	Ref. Para	Statement of Work Topic	Mandatory (M) Rated (R)	EVALUATION:	Evaluator Ref. _____ Proposal Ref. _____
				Indicate Met / Not Met/ Rated Score	Comments
		i. military aircrew; ii. military air weapons controller; iii. civil or military air traffic controller; and / or iv. simulator console operator.			
SOW	4.1.6	Bidder has submitted a signed attestation that they will provide completed and signed the Embedded Contractor Letter of Acknowledgment in accordance with CDRL C05/ DID PM-05 for each proposed staff member.	M		
		Quality Plan			
SOW	7.1.2	The Bidder has submitted its Quality Plan in accordance with the ADCTS Training Quality Plan CDRL C04 / DID PM-04.	M		
DID	10.2	The Bidder's Quality Plan shall be in accordance with ISO 10005 "Quality management systems - Guidelines for quality plans" (current edition at time of bid).	M		
DID	10.2	The Bidder's Quality Plan shall provide details on the internal training that will be provided to its personnel.	M		
TOTAL RATED REQUIREMENT SCORE:					(sum of all rated requirement scores)

TABLE B: Score Sheet for Rated Requirement: Ref. SOW Para 4.3.2

4.3.2 Instructor Pilot experience in excess of 500 flying hours accumulated on one of the following aircraft is an asset, with preference towards aircraft closer in configuration to the CF188 R2 A/B: CF188, F/A-18, F15, F16, F22, or F35.

TOTAL HOURS FLOWN BY PILOT ON AIRCRAFT LISTED BELOW	500 to 999 hrs	1000 to 1499 hrs	1500 to 2000 hrs	More than 2000 hrs				
CF188 R2 A/B	20 pts	30 pts	40 pts	50 pts				
CF188 A/B	15 pts	20 pts	25 pts	40 pts				
F18 C/D or A+/B+	10 pts	15 pts	20 pts	30 pts				
F18 A/B	5 pts	10 pts	15 pts	20 pts				
F35 all models	3 pts	7 pts	10 pts	15 pts				
F22/ F15/ F16 all models	1 pts	4 pts	7 pts	10 pts				
<div>Requirements:</div> <div>1. Pilot time on aircraft models not included in the matrix does not qualify.</div> <div>2. A maximum of 15 of the bidder's pilots can be entered and scored. Of the 15 pilots, a maximum of 11 full time pilots can be entered, and the remaining pilots shall be scored as part time.</div> <div>3. In the scoring table above, choose the column that corresponds to the pilot's total combined flight hours on all of the aircraft types listed above. The pilot's score will be found in this column on the row with the highest points that corresponds to the aircraft type on which the pilot has a minimum of 500 flight hours.</div> <div>4. Total score is sum of matrix scores for all aircrew. Enter this score into Table A, in the row corresponding to SOW para 4.3.2.</div> <div>5. Part time staff shall be identified, and will only receive half of their awarded points. Part time is defined as personnel who will be working less than 30 hours per week at the MTC.</div>							Multiplier: X 0.5 part time X 1.0 full time	
					Name	Score		Pilot Score
					pilot 1			
					pilot 2			
					pilot 3			
					pilot 4			
					pilot 5			
					pilot 6			
					pilot 7			
					pilot 8			
					pilot 9			
					pilot 10			
					pilot 11			
					pilot 12			
					pilot 13			
					pilot 14			
					pilot 15			
					Total Score			

TABLE C: Score Sheet for Rated Requirement: Ref. SOW Para 4.3.3				
4.3.3 Instructor Pilot work experience as an instructor is an asset, with preference towards instructor time on an aircraft closer in configuration to the CF188.				
AIRCRAFT INSTRUCTOR ON TYPE		Score		
410 Squadron Instructor Pilot		50 pts		
Hawk Instructor in Cold Lake		40 pts		
Hawk Instructor in Moosejaw		20 pts		
Instructor of Other Equivalent Training Aircraft in Military Service		10 pts		
Harvard / Tutor Instructor in Moosejaw		10 pts		
Simulator Instructor		5 pts		
<div>Requirements:</div> <div>1. Score is for the single highest level on which any time is applicable.</div> <div>2. A maximum of 15 of the bidder's pilots can be entered and scored. Of the 15 pilots, a maximum of 11 full time pilots can be entered, and the remaining pilots shall be scored as part time.</div> <div>3. There are no minimum hours.</div> <div>4. Score is not cumulative for experience on multiple types of aircraft</div> <div>5. Total score is sum of matrix scores for all aircrew. Enter this score into Table A, in the row corresponding to SOW para 4.3.3.</div> <div>6. Part time staff shall be identified, and will only receive half of their awarded points. Part time is defined as personnel who will be working less than 30 hours per week at the MTC.</div>				
		Name	Score	Multiplier: X 0.5 part time X 1.0 full time
				Pilot Score
		pilot 1		
		pilot 2		
		pilot 3		
		pilot 4		
		pilot 5		
		pilot 6		
		pilot 7		
		pilot 8		
		pilot 9		
		pilot 10		
		pilot 11		
		pilot 12		
		pilot 13		
		pilot 14		
		pilot 15		
		Total Score		

TABLE D: Score Sheet for Rated Requirement: Ref. SOW Para 4.3.4 4.3.4 An Instructor Pilot who has previously held a Pilot Tactical Leadership Level 4a or 5 Certificate is an asset.				
PILOT TACTICAL LEADERSHIP LEVEL (PTLL)		Score		
PTLL 5		30 pts		
PTLL 4A		20 pts		
Requirements: 1. Score is for the single highest level on which any time is applicable. 2. A maximum of 15 of the bidder's pilots can be entered and scored. Of the 15 pilots, a maximum of 11 full time pilots can be entered, and the remaining pilots shall be scored as part time only. 3. There are no minimum hours. 4. Total score is sum of matrix scores for all aircrew. Enter this score into Table A, in the row corresponding to SOW para 4.3.4. 5. Part time staff shall be identified, and will only receive half of their awarded points. Part time is defined as personnel who will be working less than 30 hours per week at the MTC.				
		Name	Score	Multiplier: X 0.5 part time X 1.0 full time
		Total Score		