

Volunteer Handbook Acknowledgment & Receipt

I have received my copy of the Volunteer Handbook.

The volunteer handbook describes important information about SHIM, and I understand that I should consult the Volunteer Manager or the Executive Director regarding any questions not answered in the handbook. I have entered into my volunteer relationship with SHIM voluntarily and acknowledge that there is no specified length of my opportunity. Accordingly, either I or SHIM can terminate the relationship at will, with or without cause, at any time, so long as there is not violation of applicable federal or state law.

This handbook and the policies and procedures contained herein supersede any and all prior practices, oral or written representations, or statements regarding the terms and conditions of my volunteerism with SHIM. By distributing this handbook, the organization expressly revokes any and all previous policies and procedures that are inconsistent with those contained herein.

I understand that, any and all policies and practices may be changed at any time by SHIM. All such changes will be communicated through official notices, and I understand that revised information may supersede, modify or eliminate existing policies.

I understand and agree that my volunteer opportunity may be terminated with or without cause and with or without notice at any time by SHIM or myself.

I understand that performances of any position cannot begin until I have been officially accepted for a particular position and have completed all necessary screening and paperwork. At the time of final acceptance, I understand that I shall complete any additional documentation necessary to complete the volunteer process and I shall receive a copy of the volunteer position description and the agreement of service.

By signing I agree that, I have received the handbook, and I understand that it is my responsibility to read and comply with the policies contained in this handbook and any revisions made to it.

Volunteer's Signature

Volunteer's Name (Print)

Date



South Hills Interfaith Movement
5301 Park Avenue
Bethel Park, PA 15102
412-854-9120

THIS PAGE IS TO BE PLACED IN VOLUNTEER'S PERSONNEL FILE
