



TENANT COMPLAINT LETTER

Name: _____ Building: _____ Suite No: _____

Phone No. _____ E-mail: _____

Date of incident: _____ Time(s) of incident: _____

Unit subject of your complaint: _____

Details of Complaint: _____

If this complaint leads to a hearing with the Residential Tenancy Branch, do you authorise Brightside to use the details of this complaint as evidence? The details of the complaint will be sent as evidence to both the Residential Tenancy Branch and to the Tenant about whom the complaint letter is regarding. YES NO

If this complaint leads to a hearing with the Residential Tenancy Branch, do you authorise Brightside to release your name and/or unit number as evidence? The information will be sent as evidence to both the Residential Tenancy Branch and to the Tenant about whom the complaint letter is regarding. YES NO

* Please note that contact information is not released under any circumstances, but failure to authorize the release of this complaint letter, will result in Brightside unable to take any action*

If you have not authorized the release of this letter or other information, please state the reason(s) why:

(Tenant's Signature)

(Date)

