



Federal Work Study Recertification Form

Tax Status

US Citizen

PRA

Other

Use this form for **FWS Recertification only**

For all other changes, use the Payroll Forms and Links on Financial Services' [Forms Directory](#).

Dept. Leave Blank

Effective Date

TU Student ID

Record #

Last Name

First Name

Hiring Department Name

Hiring Department #

1. FEDERAL WORK STUDY RECERTIFICATION

PLEASE NOTE: Departments must verify FWS award amount and that the student has satisfied all requirements by emailing the Financial Aid Office at fws@towson.edu before submitting the form.

FWS Year

Total FWS Award

Is Hourly Rate Changing?

*On-Campus FWS Funding Dept. Codes
(Use only if you check on-campus FWS)*

*Off-Campus FWS Funding Dept. Codes
(Use only if you check off-campus job)*

New FWS Hourly Rate

Comments/Remarks

Department Instructions: Print, Sign & Date Form

Send to Payroll Office, 4th floor, ADM

Supervisor Name

Supervisor Phone

Supervisor Email

Department Authorized Signature

Date