

# Google Slides Project

## “My Autobiography”

This Google Slides project is a presentation that describes you and your life. Possible topics include information about your background (birthday, birthplace, history) and family, your interests and hobbies, talents, and skills, important past events and future plans, friends, career goals, and whatever else you want. Your grade will be determined by the neatness of your presentation, correct spelling and grammar, meeting all the requirements for the presentation, and the presentation to the class.

### **REQUIREMENTS FOR THE PRESENTATION**

- ☐ You must have a title slide with a subheading that includes your name, and you must have a conclusion slide.
- ☐ You must have at least 15 other slides (17 slides total counting the title slide and conclusion). You may use more if you want.
- ☐ You must use at least **four different slide layouts** or more throughout your presentation.
- ☐ You should apply a **design template** to your presentation. Choose one that you like. **Template must be the same** throughout the presentation.
- ☐ Add clip art to some of your slides. Be conservative with this because too much clip art can make the presentation look bad.
- ☐ Add images from Google to correspond with your slides. (Ex: Favorite band)
- ☐ Use bulleted lists to show information and use brief paragraphs only. Most of your presentation should be memorized!
- ☐ Font and font colors need to be consistent. The colors need to be easy to read on the design template you use and they need to follow the color scheme you are using.
- ☐ Some of your slides **must have transition** throughout the presentation.
- ☐ You must have **at least three real photos of yourself and/or your family** inserted into your presentation. Save these photos on your computer.

You will need to share your Slides presentation with [mrsLambert413@gmail.com](mailto:mrsLambert413@gmail.com) and select “**can comment.**” Due the day of your presentation: \_\_\_\_\_

You will also show this presentation to the class using the projector. It is important that your presentation is easy to hear and understand. You will be graded on the presentation itself, your delivery, and your behavior during the other student presentations.

Remember: Don’t write your whole entire presentation on Google Slides. Only bullet the important ideas and then fill in the rest of your information when you are giving your presentation.

Here are some ideas of things to include in your presentation. You may use items from this list and/or use items of your own. You are not limited to the list below. Please explain each idea.

- About you: your name, age, birthday, place you were born, etc.
- About your family: mom, dad, brothers, and sisters
- About your job (if you have one).
- Your hobbies
- School subjects and activities
- Your role models
- Your plans after high school (link to an Internet site of the college you are thinking of attending)
- Your favorite foods
- Your favorite things to do when not at school
- Your favorite songs
- Your favorite movies
- Your favorite places to eat
- Favorite places or cities you've visited
- Favorite sports
- Things you do for fun
- Favorite quotes
- Favorite holiday
- Infant years memories and pictures
- Elementary years memories and pictures
- Middle School years memories and pictures
- High School years memories and pictures
- Other information that is important to you...

**\*HINT:** Use index cards to design each slide and/or write your presentation. You may use index cards during your presentation.

# My Autobiography Presentation GRADING SHEET

NAME OF THE STUDENT PRESENTER: \_\_\_\_\_

DATE OF PRESENTATION: \_\_\_\_\_

For each of the following items, circle 1 to 5, with 1 being the lowest rating and 5 being the highest rating. The rating descriptions are as follows:

*5 – Excellent – All parts of the item are complete and correct.*

*4 – Very Good – All parts of the item are complete and/or has only one error.*

*3 – Good – Almost all parts of the item are complete and/or has two errors.*

*2 – Poor – Several parts of the item are incomplete and/or has three errors.*

*1 – Very Poor – Almost all of the item is incomplete and has many errors.*

1. The presentation has an appropriate title and conclusion slide	1	2	3	4	5
2. The presentation has at least 15 other slides	1	2	3	4	5
3. The presentation has a template design appropriate for the presentation topic and not to distracting	1	2	3	4	5
4. Different slide layouts are used in the presentation	1	2	3	4	5
5. Clip art is included on some slides but not too many that it distracts the audience	1	2	3	4	5
6. Uses bullets and short paragraphs on slides.	1	2	3	4	5
7. The presentation is neat and professional in appearance. Bullets illustrate the main idea and don't use excessive verbiage	1	2	3	4	5
8. The presentation can be easily read on the screen - avoids small text	1	2	3	4	5
<b>9.</b> When presented, the special effects are attractive and impressive, but not overbearing, part of the presentation	1	2	3	4	5
10. The spelling is correct in the presentation	1	2	3	4	5
11. The grammar is correct in the presentation	1	2	3	4	5

12. The presenter can be heard in the entire room and has effective speech techniques (poise, posture, communication skills)	1	2	3	4	5
13. Eye contact (not just reading slides, look around)	1	2	3	4	5
14. Uses appropriate images and clip art throughout	1	2	3	4	5

TOTAL POINTS POSSIBLE = 70

STUDENT SCORE\_\_\_\_\_

Additional comments: