

[Date]

Mr. Sean Hagan
General Counsel and Director
Legal Department
International Monetary Fund
700, 19th Street NW
Washington DC, 20431
USA

Request For Technical Assistance

Dear Sir,

The [beneficiary institution or agency in the country] would like to request technical assistance from the International Monetary Fund to strengthen the anti-money laundering and combating the financing of terrorism (AML/CFT) framework of [name of country]. Specifically, technical assistance is being sought in connection with ... [Explain the type of technical assistance being requested or adapt from one or more of the examples set out in the attachment. If listing more than one item, please indicate priority and requested timing of delivery.]

[Please give brief synopsis of the current AML/CFT framework in the country and the priorities for development]

The technical assistance being requested will support [name of country] efforts to put in place an effective AML/CFT framework that is in compliance with the AML/CFT international standards, including the 2003 FATF 40+9 Recommendations, relevant international conventions, and United Nations Security Council resolutions.

We look forward to hearing from you and working with your staff to strengthen [name of the country]'s AML/CFT regime. Mr./Mrs./Ms. [please provide the name and contact details] from [the beneficiary institutions/agency in the Ministry of....] is available to answer any questions in relation to this request. He/she would welcome the opportunity of developing with your staff the details of a suitable program of technical assistance in the identified areas, and coordinating as appropriate with other international organizations and donor countries involved in assisting us meet our goals in this respect.

Sincerely yours,

cc: Mr. Joseph Myers, Legal Department
[relevant Executive Director at the IMF]

Examples of country-specific AML/CFT technical assistance are set out below:

- diagnostic review of the current AML/CFT regime or overall needs assessment;
- assistance in developing a systemic risk assessment of ML/FT risks and vulnerabilities;
- general advice on future AML/CFT strategy, coordination and policy issues, including on the application of AML/CFT obligations to (please specify):
 - banks;
 - insurance companies;
 - securities firms;
 - lawyers/professionals; and
 - other designated non-financial businesses and professions.
- drafting AML or CFT legislation and/or regulations, including provisions in criminal law, banking law, financial law and related secondary legislation;
- drafting memoranda of understanding (MOUs, including for supervisory cooperation) and mutual legal assistance or extradition treaties;
- drafting amendments to AML or CFT legislation [please specify legislation];
- drafting or updating financial sector AML/CFT guidelines or guidance notes to be issued [for example] by the FIU or supervisory authorities;
- establishing a FIU and/or advising on FIU-related policy decisions;
- strengthening the operational aspects of the FIU - please specify area, for example:
 - STR/CTR processing;
 - financial analysis;
 - building the relationship with reporting institutions;
 - cooperation with supervisory authorities;
 - other capacity building.
- training for the FIU staff in [please specify the area e.g. detection of suspicious transactions, analysis of intelligence];
- training for financial regulators in off-site AML/CFT supervision and/or on-site inspection procedures;
- training of criminal justice personnel (police, prosecutors, and judges) in investigating, prosecuting and adjudicating money-laundering and terrorist financing cases, asset forfeiture and international cooperation
- awareness-raising seminars on AML/CFT legal frameworks and implementation issues
- awareness-raising seminars for parliamentarians, with a view to the enactment of new or updated AML/CFT laws.