



Work Schedule Summary 2020-21

180 Day Contract

Beginning Date 9/8/2020
Ending Date 6/16/2021

200 Day Contract

Beginning Date 8/20/2020
Ending Date 6/23/2021

183 Day Contract

Beginning Date* 9/3/2020
Ending Date 6/17/2021

205 Day Contract

Beginning Date 8/12/2020
Ending Date 6/23/2021

185 Day Contract

Beginning Date 9/1/2020
Ending Date 6/17/2021

210 Day Contract

Beginning Date 8/5/2020
Ending Date 6/23/2021

188 Day Contract

Beginning Date* 8/27/2020
Ending Date 6/17/2021

220 Day Contract

Beginning Date 7/8/2020
Ending Date 6/18/2021

190 Day Contract

Beginning Date 8/27/2020
Ending Date 6/17/2021

240 Day Contract

Beginning Date 7/1/2020
Ending Date 6/30/2021

195 Day Contract

Beginning Date 8/27/2020
Ending Date 6/23/2021

246 Day Contract

Beginning Date 7/1/2020
Ending Date 6/30/2021

**Please refer to work schedule for staff development and clean-up days.*

July 20, 2020



EMPLOYEE WORK SCHEDULE
2020-21
180-DAY EMPLOYEES

MONTH	DAYS OFF	NUMBER OF DAYS TO WORK
July	--	--
August	--	--
September	(Start Date: September 8, 2020)	17
October	None	22
November	November 3, 26, 27	18
December	December 23 – 31	16
January	January 1, 18, 29	18
February	February 15	19
March	March 15	22
April	April 2 - 9	16
May	May 31	20
June	(Last day: June 16, 2021)	12
Total		180

All employees are expected to report to work for the scheduled number of assigned days.

Subject to change if schools close due to emergency, pandemic, or weather situations.

July 20, 2020



EMPLOYEE WORK SCHEDULE
2020 – 2021
183-DAY EMPLOYEES

MONTH	DAYS OFF	NUMBER OF DAYS TO WORK
July	--	--
August*	--	--
September	(Start Date: September 3, 2020)	19
October	None	22
November	November 3, 26, 27	18
December	December 23 – 31	16
January	January 1, 18, 29	18
February	February 15	19
March	March 15	22
April	April 2 - 9	16
May	May 31	20
June	(Last day: June 17, 2021)	13
Total		183

All employees are expected to report to work for the scheduled number of assigned days.

Subject to change if schools close due to emergency, pandemic, or weather situations.

* Cafeteria Workers will report one day for staff development on August 5th and one day the week of August 10th for clean-up as determined by delivery schedule.



EMPLOYEE WORK SCHEDULE
2020 - 2021
185-DAY EMPLOYEES

MONTH	DAYS OFF	NUMBER OF DAYS TO WORK
July	--	--
August	--	15
September	(Start Date: September 1, 2020)	21
October	None	20
November	November 3, 26, 27	16
December	December 23 – 31	14
January	January 1, 18, 29	18
February	February 15	18
March	March 15	22
April	April 2 - 9	16
May	May 31	20
June	(Last day: June 17, 2021)	5
Total		185

All employees are expected to report to work for the scheduled number of assigned days.

Subject to change if schools close due to emergency, pandemic, or weather situations.

July 20, 2020



EMPLOYEE WORK SCHEDULE
2020 - 2021
188-DAY EMPLOYEES

MONTH	DAYS OFF	NUMBER OF DAYS TO WORK
July	--	--
August*	(Start Date: August 27, 2020)	3
September	September 7, 2020	21
October	None	22
November	November 3, 26, 27	18
December	December 23 – 31	16
January	January 1, 18, 29	18
February	February 15	19
March	March 15	22
April	April 2 - 9	16
May	May 31	20
June	(Last day: June 17, 2021)	13
Total		188

All employees are expected to report to work for the scheduled number of assigned days.

Subject to change if schools close due to emergency, pandemic, or weather situations.

* Cafeteria Managers will report for staff development August 4-6, and three days the week of August 10th as determined by delivery schedule. One additional day will be applied to checking coolers and freezers during closures.



**EMPLOYEE WORK SCHEDULE
2020 - 2021
190-DAY EMPLOYEES**

MONTH	DAYS OFF	NUMBER OF DAYS TO WORK
July	--	--
August*	(Start date: August 27, 2020)	17
September	September 7, 2020	21
October	None	21
November	November 3, 26, 27	16
December	December 23 – 31	14
January	January 1, 18	19
February	None	19
March	None	22
April	April 2 - 9	16
May	May 31	20
June	(Last day: June 17, 2021)	5
Total		190

All employees are expected to report to work for the scheduled number of assigned days.

Subject to change if schools close due to emergency, pandemic, or weather situations.

***NOTE:** August 27 is the first day for 190-day employees. **August 31 is a non-work day for all 190-day employees other than teachers who work the additional staff development day approved by the Board of Education.** Teachers are expected to participate in district staff development activities on August 31, and teachers who do not plan to work the day should submit a request in writing to his or her school principal for approval. The District will track attendance for August 31 using TrueNorth Logic, the professional development software system. The third workday for all other 190-day employees is September 1.



**EMPLOYEE WORK SCHEDULE
2020 - 2021
195-DAY EMPLOYEES**

MONTH	DAYS OFF	NUMBER OF DAYS TO WORK
July	--	--
August	(Start date: August 27, 2020)	3
September	September 7, 2020	21
October	None	22
November	November 3, 26, 27	18
December	December 23 – 31	16
January	January 1, 18	19
February	None	20
March	None	23
April	April 2 - 9	16
May	May 31	20
June	(Last day: June 23, 2021)	17
Total		195

All employees are expected to report to work for the scheduled number of assigned days.

Subject to change if schools close due to emergency, pandemic, or weather situations.

July 20, 2020



**EMPLOYEE WORK SCHEDULE
2020 - 2021
200-DAY EMPLOYEES**

MONTH	DAYS OFF	NUMBER OF DAYS TO WORK
July	--	--
August	(Start date: August 20, 2020)	8
September	September 7, 2020	21
October	None	22
November	November 3, 26, 27	18
December	December 23 – 31	16
January	January 1, 18	19
February	None	20
March	None	23
April	April 2 - 9	16
May	May 31	20
June	(Last day: June 23, 2021)	17
Total		200

All employees are expected to report to work for the scheduled number of assigned days.

Subject to change if schools close due to emergency, pandemic, or weather situations.

July 20, 2020



EMPLOYEE WORK SCHEDULE
2020 - 2021
205-DAY EMPLOYEES

MONTH	DAYS OFF	NUMBER OF DAYS TO WORK
July	--	--
August*	(Start date: August 12, 2020) August 14	13
September	September 7, 2020	21
October	None	22
November	November 3, 26, 27	18
December	December 23 – 31	16
January	January 1, 18	19
February	None	20
March	None	23
April	April 2 - 9	16
May	May 31	20
June	(Last day: June 23, 2021)	17
Total		205

All employees are expected to report to work for the scheduled number of assigned days.

Subject to change if schools close due to emergency, pandemic, or weather situations.

* August 12 & 13 are 1.0 days

(Summer Hours will still be in effect the week of August 10 - 14 for 210 - 246-day employees.)

July 20, 2020



**EMPLOYEE WORK SCHEDULE
2020 - 2021
210-DAY EMPLOYEES**

MONTH	DAYS OFF	NUMBER OF DAYS TO WORK
July	--	--
August*	(Start date: August 5, 2020) August 7	18
September	September 7	21
October	None	22
November	November 3, 26, 27	18
December	December 23 – 31	16
January	January 1, 18	19
February	None	20
March	None	23
April	April 2 - 9	16
May	May 31	20
June	(Last day: June 23, 2021)	17
Total		210

All employees are expected to report to work for the scheduled number of assigned days.

Subject to change if schools close due to emergency, pandemic, or weather situations.

* August 5 & 6 are 1.0 days

(Summer Hours will still be in effect the week of August 3 - 7 for 220 - 246-day employees, 210-day employees will observe summer hours August 10 - 14.)

July 20, 2020



**EMPLOYEE WORK SCHEDULE
2020 - 2021
220-DAY EMPLOYEES**

REVISED**

MONTH	DAYS OFF	NUMBER OF DAYS TO WORK
July*	(Start date: July 8, 2020) July 10, 27 - 31	12
August	None	21
September	September 7	21
October	None	22
November	November 3, 26, 27	18
December	December 23 – 31	16
January	January 1, 18	19
February	None	20
March	None	23
April	April 2 - 9	16
May	May 31	20
June	(Last day: June 18, 2021)	14
Total		222

All employees are expected to report to work for the scheduled number of assigned days.

Subject to change if schools close due to emergency, pandemic, or weather situations.

* July 8 - 9 are 1.0 days

(Summer Hours will still be in effect the week of July 6 - July 10 for 240 - 246-day employees, 220-day employees will observe summer hours July 13 - 17, August 3 - 14.)

**** Due to the change of the start of school, 220-day employees will not work the week of July 27 - 31 and will be given 2 personal/voucher days to be used during the year, with supervisor approval.**

July 20, 2020



EMPLOYEE WORK SCHEDULE
2020 - 2021
240-DAY EMPLOYEES

MONTH	DAYS OFF	NUMBER OF DAYS TO WORK
July	None	23
August	None	21
September	September 7	21
October	None	22
November	November 26, 27	19
December	December 23 – 31	16
January	January 1, 18	19
February	None	20
March	None	23
April	April 2 - 9	16
May	May 31	20
June	(Last day: June 30, 2021)	22
Total		242

All employees are expected to report to work for the scheduled number of assigned days.

Subject to change if schools close due to emergency, pandemic, or weather situations.

**** Due to the change of the start of school, 240-day employees will be given 2 personal/voucher days to be used during the year, with supervisor approval.**



**EMPLOYEE WORK SCHEDULE
2020 – 2021
246-DAY EMPLOYEES**

MONTH	DAYS OFF	NUMBER OF DAYS TO WORK	VOUCHER DAYS OR WORK DAYS
July	None	23	
August	None	21	
September	September 7	21	
October	None	22	
November	November 26, 27	19	
December	December 23 - 25, 31	19	December 28, 29, 30
January	January 1	20	January 18
February	None	20	
March	None	23	
April	April 2 - 9	16	
May	May 31	20	
June	(Last day: June 30, 2021)	22	
		246	4

All employees are expected to report to work for the scheduled number of assigned days.

Voucher Days

December 28, 29, 30, 2020, and January 18, 2021.

Administrative personnel work, submit “voucher” consistent with guidelines provided, or take personal leave/annual leave.

Subject to change if schools close due to emergency, pandemic, or weather situations.