



# The United Church of Canada L'Eglise Unie du Canada

---

Regional Council 15  
21 Wright Street, Sackville, NB E4L 4P8  
Tel: (800) 268-3781 ext. 6142 • Email: [info4rc15@united-church.ca](mailto:info4rc15@united-church.ca)

March 21, 2022

## Re: Retirement 2022

Greetings and best wishes to you!

Retirement is a big step in a person's life journey. If you have made the decision to retire in 2022, the first thing to do is ask your pastoral charge and your Regional Pastoral Relations Committee for a change in pastoral relations at least 90 days before your date of retirement. At that same time, you will need to speak with the United Church Benefits Centre at 1-855-647-8222 or [Pension@united-church.ca](mailto:Pension@united-church.ca).

You will be asked to confirm the following:

- Your date of birth;
- Your marital status, if you are married or have a common-law spouse, please provide name and date of birth of spouse;
- Your mailing address; and
- Proposed retirement date.

Once you are sure of your decision, if you are an Ordained, Diaconal or Designated Lay Minister, you will also need to complete Form PR443 form <https://uccbenefits.ca/wp-content/uploads/2020/04/pr443-application-to-receive-pension-benefit-payments.pdf> to advise the Office of Vocation. Once completed please submit the form to [Pension@united-church.ca](mailto:Pension@united-church.ca) and [officeofvocation@united-church.ca](mailto:officeofvocation@united-church.ca).

Please allow 30 days from the date of request (confirmation of information above) for your retirement option package to be mailed.

If your intention is to retire this year, please let us know, so that as a Region we can include you in our milestones in ministry celebration during the Annual Meeting. Please contact [jwhittemore@united-church.ca](mailto:jwhittemore@united-church.ca) once your retirement has been approved through the Region.

If you have any questions regarding your retirement, please feel free to contact the Regional Minister, [DHewitt@united-church.ca](mailto:DHewitt@united-church.ca).

Blessings,

Faith March-MacCuish, Executive Minister