



# Return Packing Slip

## Customer Information

Name

Address

City

State

ZIP Code

Receipt or Order Number

Phone Number

Email

## Reason for Return (Check all that apply)

**Doesn't fit**

**Bought more than needed**

**Did not like**

**Found better product/price elsewhere**

**Wrong color**

**Quality unsatisfactory**

**Other:**

## Return Instructions:

1. Print out a copy of **one** of the following as a proof of purchase:
  1. Store receipt ⓘ
  2. Order Number ⓘ

Please note that proof of purchase is *required* for processing any returns for a full refund. No receipt? **Contact us** or visit us in the Store!

2. Place your item(s) along with your proof of purchase and this form into a sealed box or package.
3. To ship your package:
  - a. You may use any parcel service provider to send your item(s) to IKEA. IKEA will not assume transport charges for any items returned.
  - b. Label your package to: **IKEA RETURNS DEPARTMENT** and address the package to ship to your nearest IKEA store location\*.
  - c. To find the location nearest you, please visit [IKEA-USA.com](http://IKEA-USA.com), click on '**Find an IKEA Store**' at the very bottom of our homepage, enter your ZIP code, then click on 'Get Directions'.
4. Please note, you must complete the left portion of the IKEA Return Label including your name, address, ZIP code, Receipt or Order Number, and reason for return.
5. Once your package arrives at your nearest IKEA store, it will be subject to IKEA's **Delivery Terms & Conditions** and **Return Policy**.
6. Please allow 7-10 business days for your refund to be processed after it has been received by IKEA.

*\*Customers whose closest IKEA location is Queens, please address your return to IKEA Brooklyn.*