
Notice of Meeting in Company Law

XYZ Corporation

NOTICE OF MEETING

Notice is hereby given that a meeting of the Board of Directors of XYZ Corporation will be held on August 15, 2024, at 10:00 AM, at the company's headquarters located at 123 Business Avenue, Suite 456, Cityville, to transact the following business:

1. Approval of Minutes of Previous Meeting

- Review and approval of the minutes from the Board meeting held on July 10, 2024.

2. Financial Report

- Presentation and discussion of the financial report for the second quarter of 2024.

3. Strategic Plan for Q4 2024

- Discussion and approval of the strategic plan for the fourth quarter of 2024, including potential new projects and investments.

4. Appointment of New CFO


- Consideration and approval of the appointment of a new Chief Financial Officer.

5. Any Other Business

- Address any other business matters raised by the directors.

By Order of the Board

[Signature]



John Doe
Corporate Secretary
July 30, 2024