**Notice of Meeting in Business**



**DEF Corporation**

**NOTICE OF MEETING**

Notice is hereby given that a meeting of the Board of Directors of DEF Corporation will be held on September 15, 2024, at 10:00 AM, at the company's main office located at 456 Innovation Road, Suite 300, Tech City, to transact the following business:

1. **Approval of Minutes of Previous Meeting**
	* Review and approval of the minutes from the Board meeting held on August 10, 2024.
2. **Annual Financial Audit**
	* Presentation and discussion of the annual financial audit report for the fiscal year 2023-2024.
3. **Expansion Plans for 2025**
	* Discussion and approval of the company's expansion plans for the year 2025, including potential new office locations and markets.
4. **IT Infrastructure Upgrade**
	* Consideration and approval of the proposed IT infrastructure upgrade to enhance cybersecurity and operational efficiency.
5. **Any Other Business**
	* Address any other business matters raised by the directors.

By Order of the Board

**[Signature]**

**Michael Johnson
Corporate Secretary
September 1, 2024**