

Blue Mountain Community College Name Tag & Business Card Order Form

(Submit this form to Connie Fellows– M-218 – x5837)

Please Fill Out Electronically or Print Legibly

Date Ordered: _____

Name: _____

Job Title: _____

Phone: _____ Cell: _____ Fax: _____

E-mail Address: _____

Location Pendleton Hermiston Baker Boardman Milton-Freewater
 Other (please specify _____)

I would like to order:

240 – Business Cards (\$10.00 + \$12.50 set up fee per order)

600 – Business Cards (\$25.00 + \$12.50 set up fee per order)

Name Tag **

Magnetic with acrylic dome cover (\$14.50)

Pin with acrylic dome cover (\$12.50)

Business Card Account No. _____ - _____ - 6483 - N - _____

Nametag Account No. _____ - _____ - 6100 - N - _____

Supervisor Approval _____

(Complete account number and approval required before processing)

Special Instructions?

** The nametag has a powerful magnetic back on it, which will hold the nametag firmly through most types of clothing. (For individuals with a pacemaker, the magnet is not an option - please order the pin style nametag.)

FOR OFFICE USE ONLY:

Business Card Order Placed: _____ Date Received: _____

Name Tag Order Placed: _____ Date Received: _____