

Mini Project Planner

Describe the needs, issues or problem that you are looking at addressing

1. ISSUE:

Brainstorm the possible strategies you could use to address the issue.

2. OPTIONS:

3. TEST:

Once you've identified some possible options, you need to test which option/s are the best solution. You could use a program logic approach and/or talk with stakeholders and clients about what would work best for them.

Based on your testing, describe the strategies you will adopt for the project (what are you going to do).

4. STRATEGIES:

5. TASK, TIME & MONEY:

TASK

BY WHEN, BY WHO

RESOURCES

6. FUNDING STRATEGY

POTENTIAL FUNDER
& THEIR FOCUS

PLANNED APPROACH
& PERSON LEADING

FUNDING
AMOUNT

LIKELIHOOD
OF SUCCESS